

## MEMORANDUM

RECEIVED  
STATE ETHICS COMMISSION

Date: 5/16/13  
 To: President Mahler-Faria, Bridgewater State University  
 From: Professor Nancy, Withereci Department  
 Re: Disclosure of Decision to Adopt Instructional Materials in Whose Sale I Have a Financial Interest

In compliance with the Massachusetts G.L.c.268A, §6, I disclose my intent to adopt the following:

Semester: <u>Fall</u> Year: <u>2013</u> ( ) Day ( ) DGCE ( ) Non-Credit (check all that apply)
Course Name and Number:
Full description of materials (e.g., title of published text, course-packet, CD, etc.) Use reverse side of form if necessary. <u>The Guided Reading Classroom</u> <u>Text book</u>
If this is a published work sold to students through a third party, such as a bookstore: Check all that apply <input checked="" type="checkbox"/> I am the author ( ) I am the editor ( ) Other (indicate) _____ ( ) I am the co-author ( ) I am the co-editor From the sale of these materials to students at <u>BSU</u> I anticipate that I will receive royalties in the amount of \$ <u>100</u> . If you are the publisher of this work and are selling it directly to students: From the direct sale of these materials to students at _____ State College I anticipate that I will receive income of \$ _____, of which \$ _____ is profit.

In the event you determine that my financial interest is sufficiently substantial to warrant assigning to someone else the decision whether the instructional materials described above should be adopted for use in the course identified above, I agree to allow the Vice President for academic Affairs/Dean of Graduate and Continuing Education to make that decision in my stead.

Nancy Withereci 5/16/13  
 Signature of Faculty Member Date

Determination of State University Appointing Authority

(☒) I have reviewed this matter and determine that the faculty member's financial interest as disclosed above is not sufficiently substantial to warrant my assigning to someone else the decision whether the instructional materials described above should be adopted for use in the course identified above.

( ) I have reviewed this matter and determine that the faculty member's financial interest is sufficiently substantial to warrant my assigning the decision in question to someone else. Therefore, in accordance with M.G.L.c.268A, §6, I assign that decision to the Vice President for Academic Affairs/Dean of Graduate and Continuing Education.

[Signature]  
 President Date

Distribution after Determination of Appointing Authority:  
 Commonwealth of Massachusetts State Ethics Commission  
 Academic Vice President  
 Faculty Member