



**The Commonwealth of Massachusetts**  
**Middlesex Sheriff's Office**  
**Peter J. Koutoujian**  
**Sheriff**

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STATE ETHICS COMMISSION

2014 NOV 10 AM 9:29

400 Mystic Avenue  
Medford, Massachusetts

Phone (781) 960-2800  
Fax (781) 960-2902

November 7, 2014

Karen L. Nober  
Executive Director  
State Ethics Commission  
One Ashburton Place, Room 619  
Boston, MA 02108

Re: Disclosure by Elected Public Employee of Acceptance of Travel Expenses  
Serving a Legitimate Public Purpose

Dear Ms. Nober:

Enclosed is a disclosure by Middlesex Sheriff Peter J. Koutoujian relating to his acceptance of travel expenses serving a legitimate public purpose as required by 930 CMR 5.08(2)(d)2. Please let me know if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Heather E. Hall".

Heather E. Hall  
Deputy Chief Legal Counsel  
(781) 960-2812


Enclosures  
Copy: LaDonna J. Hatton, Chief Legal Counsel

**DISCLOSURE BY ELECTED PUBLIC EMPLOYEE  
OF TRAVEL EXPENSES SERVING A LEGITIMATE PUBLIC PURPOSE  
AS REQUIRED BY 930 CMR 5.08(2)(d)2.**

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	<b>ELECTED PUBLIC EMPLOYEE INFORMATION</b>
Name of elected public employee:	Peter J. Koutoujian
Title/ Position	Sheriff
Agency/ Department	Middlesex Sheriff's Office
Agency address:	400 Mystic Avenue Medford, MA 02155
Office phone:	781-960-2800
Office e-mail:	pjkoutoujian@sdm.state.ma.us
<b>Write an X to confirm each statement.</b>	<p>I am filing this disclosure because:</p> <p><input checked="" type="checkbox"/> I am going to engage in an activity that serves a legitimate public purpose, i.e., it is intended to promote the interests of the Commonwealth, a county or a municipality; and</p> <p><input checked="" type="checkbox"/> A non-public entity (but not a lobbyist) has offered to reimburse, waive or pay travel expenses and costs worth more than \$50.</p>
	<b>ACTIVITY THAT SERVES A LEGITIMATE PUBLIC PURPOSE</b>
Describe the activity which is the reason for traveling.	The Northeast Counter-Terrorism Seminar in Israel (NCTS), organized by the Anti-Defamation League (ADL), is an intensive training program conducted in cooperation with the Israel National Police. It is designed to provide law enforcement leaders with first-hand knowledge of the cutting edge strategies, tactics, and information to combat terrorism.
Describe your participation in the activity.	Participants will participate in training programs, attend presentations, and engage in cultural activities related to security and counter-terrorism throughout the trip.
Date, time and location of activity.	November 8 <sup>th</sup> – November 17 <sup>th</sup> , Jerusalem, Safed, and Tel Aviv, Israel
Please explain how the activity will promote the interests of the Commonwealth, a county or a municipality.	Participants will have the opportunity to learn counter-terrorism strategies and tactics, with special emphasis on suicide bombing and securing transportation infrastructure. Through presentations and site visits conducted by senior personnel in the Israel National Police, intelligence and security services, and the Israel Defense Forces, participants will learn directly from Israel's most experienced commanders. The knowledge gained in these activities and presentations will aid in creating a more secure Commonwealth, and will allow the participants to have a greater understanding on security and terrorism issues. My participation in this trip will allow me to share with the Middlesex Sheriff's Office the best practices in counter terrorism strategies.

	<b>TRAVEL EXPENSES</b>
Identify the person or organization that offered to reimburse, waive or pay your travel expenses.	The Anti-Defamation League will pay for all expenses. <div style="text-align: right;"> RECEIVED  STATE ETHICS COMMISSION  2014 NOV 10 AM 9:29 </div>
Address of person or organization.	The Anti-Defamation League New England Region 40 Court St. 12 <sup>th</sup> Floor Boston, MA 02108
<b>Provide information in as much detail as possible:</b>	<b><i>Itemization and explanation of amounts offered:</i></b>
Transportation:	<i>Air, train, bus, and taxi fare and rental car hire, etc.</i> <ul style="list-style-type: none"> <li>• Airfare, roundtrip from Boston to Tel Aviv, \$ 1,219</li> <li>• 7 days with new A/C bus – 200 km per day &amp; 10 hours + 1 arrival transfer &amp; 1 departure.</li> <li>• 6 night tours with the bus</li> <li>• Porterage at the hotels and at the airport upon arrival.</li> </ul>
Lodging:	<i>Overnight accommodations.</i> <ul style="list-style-type: none"> <li>• Stays at the Beit Yehuda / Jerusalem, Nov 9-13, the Rimonim Tzfat, Nov 13-15, and the Carlton Tel Aviv, Nov 15-16 and 1 night + day use</li> </ul>
Meals:	<i>Breakfast, lunch, dinner, special events.</i> <ul style="list-style-type: none"> <li>• Breakfast included daily at hotels</li> <li>• 8 dinners &amp; 7 lunches at local restaurants</li> <li>• 7 days water on the bus</li> <li>• Tips for meals based on 12% gratuity – dinner, \$55, lunch, \$35</li> <li>• Soft drinks and wine, \$25</li> </ul>
Admission:	<i>Registration, admission, tickets, etc.</i>
Other (please list):	<i>Refreshment, instruction, materials, entertainment, etc.</i> Entrance fees to Kotel Tunnels, Yad VaShem earphones & witness, Massada <u>Please see attached document from Anti-Defamation League</u>
Total:	\$4,641.00 <u>Please see attached document from Anti-Defamation League</u>
Write an X beside any relevant statement.	<input type="checkbox"/> I have attached the relevant itinerary. <input type="checkbox"/> I have attached the relevant agenda.  <b>Due to security concerns the ADL does not provide itineraries prior to travel as a matter of practice.</b>
<b>For the exemption to apply, check off both statements.</b>	<b>Having disclosed the facts above, I determine that:</b>  <input checked="" type="checkbox"/> Acceptance of the reimbursement, waiver or payment of travel expenses will serve a legitimate public purpose i.e., it will promote the interests of the Commonwealth, a county or a municipality; AND  <input checked="" type="checkbox"/> Such public purpose outweighs any special non-work related benefit to me or to the person providing the reimbursement, waiver or payment.
Employee signature:	
Date:	11/7/14

**Attach additional pages if necessary.**

**Elected state or county employees – file with the State Ethics Commission.**

**Members of the General Court – file with the House or Senate clerk or the State Ethics Commission.**

**Elected municipal employee – file with the City Clerk or Town Clerk.**

**Elected regional school committee member – file with the clerk or secretary of the committee.**

**Form revised February, 2012**



**ADL**  
**NORTHEAST COUNTER-TERRORISM**  
**SEMINAR IN ISRAEL**

**November 9-16, 2014**

**Price quote for ADL expenses to Israel:**

<b>Land package (outlined below):</b>	<b>\$ 2,281</b>
<b>ADL expenses (outlined below):</b>	<b>\$ 600</b>
<b>Single supplement:</b>	<b>\$ 541</b>
<b>Flight from Boston (BOS) to Tel Aviv (TLV):</b>	<b>\$ 1,219</b>
<b>Total Cost:</b>	<b>\$ 4,641</b>

Land package based on the following hotel rates:

Beit Yehuda / Jerusalem	Nov 9-13	4 nights
Rimonim Tzfat	Nov 13-15	2 nights
Carlton Tel Aviv	Nov 15-16	1 night + day use – till 18:00

The above rates include the following services:

- 7 nights as in the above on BB basis (Breakfast daily) + Day use rooms at Carlton.
- 7 days with new A/C bus – 200 km per day & 10 hours + 1 arrival transfer & 1 departure.
- 6 night tours with the bus
- Porterage at the hotels and at the airport upon arrival.
- Entrance fees to = Winery, Kotel Tunnels, Yad VaShem earphones & witness, Massada.
- Assistance at the airport upon arrival – based on Smile.
- 8 dinners & 7 lunches at local restaurants
- 7 days water on the bus
- Meeting rooms – 3 in Jerusalem & 2 in Tel Aviv

ADL expenses based on the following services:

Honoraria and speakers fees (5 including)	\$110
Services of an English speaking guide (Reuven Solomon)	\$125
Tips for guide, driver and Porterage	\$90
Tips for meals based on 12% gratuity – dinner \$55, lunch \$35	\$85
Guests for meals during the mission	\$50
Soft drinks and wine	\$25
Private room charges	\$30
Misc.	\$85
<b>TOTAL</b>	<b>\$600</b>