

RECEIVED
STATE ETHICS COMMISSIONFITCHBURG STATE UNIVERSITY
MEMORANDUM

2014 OCT 23 AM 10:29

Date: 10/9/14
To: Robert V. Antonucci, President

From: Guil O'Keefe

Department: Center for Proj Studies

Re: Disclosure of Decision to Adopt Instructional Materials in Whose Sale I Have a Financial Interest

In compliance with the Massachusetts G.L.c.268A, §6, I disclose my intent to adopt the following:

Semester: Full Year: 2014 Day (X) DCE () Non-Credit check all that apply

Title: Meeting De Diverso Meeting Studies

Course Number/Name: Developing Studies

Full Description of materials (e.g., published text, course-pack, CD, etc.) (use reverse side of form if necessary)
Published text: Developing MindsIf this is a published work sold to students through a 3rd party such as a bookstore:
Check all that apply

- () I am the author () I am the editor () Other (indicate)
 (X) I am the co-author () I am the co-editor

From sales of this title to Fitchburg State University students I anticipate that I will receive royalties in the amount of \$ 500.

NOTE: Please be aware that faculty are prohibited from selling materials directly to students.

In the event you determine that my financial interest is sufficiently substantial to warrant assigning to someone else the decision whether the instructional materials described above should be adopted for use in the course identified above, I agree to allow the Department Chair/Graduate Program Coordinator or designee to make that decision in my stead.

[Signature]
 Signature of Faculty Member

10/9/14
 Date

Determination of Fitchburg State University Appointing Authority

(X) I have reviewed this matter and determine that the faculty member's financial interest as disclosed above is not sufficiently substantial to warrant my assigning to someone else the decision whether the instructional materials described above should be adopted for use in the course identified above.

() I have reviewed this matter and determine that the faculty member's financial interest is sufficiently substantial to warrant my assigning the decision in question to someone else. Therefore, in accordance with M.G.L.c.268A, §6, I assign that decision to the appropriate administrative office.

[Signature]
 Robert V. Antonucci, President

10/16/2014
 Date