

**DISCLOSURE BY SPECIAL STATE EMPLOYEE
OF FINANCIAL INTEREST IN A STATE CONTRACT
AS REQUIRED BY G. L. c. 268A, § 7(d)**

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STATE ETHICS COMMISSION

2015 AUG 19 AM 9:14

Name of special state employee:	SPECIAL STATE EMPLOYEE INFORMATION ADRIENNE WOOTTERS
Put an X beside one statement.	<p>I am a special state employee because:</p> <p><input checked="" type="checkbox"/> I serve in a state position for which no compensation is provided.</p> <p><input type="checkbox"/> I am not an elected official, and I earned compensation for fewer than 800 hours in the preceding 365-day period.</p> <p><input type="checkbox"/> By the classification of my position by my state agency or by the terms of a contract or my conditions of employment, I am permitted to have personal or private employment during normal business hours.</p> <p><input type="checkbox"/> I work for a company or organization which has a contract with a state agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the state is contracting for my services in particular, and the contract states that I am a special state employee or indicates that I meet one of the three requirements listed above.</p>
Title/ Position	Professor
Fill in this box if it applies to you.	If you are a special state employee because a state agency has contracted with your company or organization, please provide the name and address of the company or organization.
State Agency/ Department:	This is "my State Agency." Massachusetts College of Liberal Arts
Agency Address:	37 S Church St. North Adams MA 01247
Office phone:	413-662-5459
Office e-mail:	adrienne.wootTERS@mcla.edu
	Check one: <input type="checkbox"/> Elected or <input checked="" type="checkbox"/> Non-elected
Starting date as a special state employee.	Jun 12, 2015
BOX # 1 Select either STATEMENT #1 or STATEMENT #2.	<p>ELECTED SPECIAL STATE EMPLOYEE</p> <p>I am an elected special state employee.</p> <p><input type="checkbox"/> STATEMENT #1: I had a financial interest in a contract made by a state agency before I was elected to a compensated special state employee position. I will continue to have this financial interest in a state contract.</p> <p><input type="checkbox"/> STATEMENT #2: I will have a new financial interest in a contract made by a state agency.</p>

Write an X
by your financial
interest.

My financial interest in a contract made by a state agency is:

- ☐ A compensated, non-elected position with a state agency.
- ☐ A contract between a state agency and myself.
- ☐ A financial benefit or obligation because of a contract that a state agency has with another person or with a company or organization.
- ☐ Other work because a state agency has a contract with my company or organization and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the state is contracting for my services in particular.

BOX #2

Select either
STATEMENT #1 or
STATEMENT #2.

Write an X
by your financial
interest.

NON-ELECTED SPECIAL STATE EMPLOYEE

I am a non-elected special state employee (compensated or uncompensated).

☐ **STATEMENT #1:** I had a financial interest in a contract made by a state agency, other than an employment contract, before I took a non-elected, compensated special state employee position. I will continue to have this financial interest in a state contract.

My financial interest in a contract made by a state agency is:

- ☐ A contract between a state agency and myself, but not an employment contract.
- ☐ A financial benefit or obligation because of a contract that a state agency has with another person or with a company or organization.

OR

☒ **STATEMENT #2:** I will have a new financial interest in a contract made by a state agency.

My financial interest in a contract made by a state agency is:

- ☐ A compensated, non-elected position with a state agency.
- ☒ A contract between a state agency and myself.
- ☐ A financial benefit or obligation because of a contract that a state agency has with another person or with a company or organization.
- ☐ Other work because a state agency has a contract with my company or organization and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the state is contracting for my services in particular.

Name and address
of state agency that
made the contract

FINANCIAL INTEREST IN A STATE CONTRACT
This is the "contracting agency."

Bridgewater State University
131 Summer St.
Bridgewater, MA 02324

Write an X to confirm
this statement.

☒ In my work as a special state employee for my State Agency, I do not participate in or have official responsibility for any of the activities of the contracting agency.

**FILL IN
THIS BOX OR
THE NEXT BOX**

**ANSWER THE QUESTION IN THIS BOX
IF THE CONTRACT IS BETWEEN THE STATE AGENCY AND YOU.**

- Please explain what the contract is for.

Attendance at Workshop on June 12:
"Designing, Preparing, and Sustaining Peer-Led
Cooperative Learning Systems"

	<p>ANSWER THE QUESTIONS IN THIS BOX IF THE CONTRACT IS BETWEEN THE STATE AGENCY AND ANOTHER PERSON OR ENTITY</p> <ul style="list-style-type: none"> - Please identify the person or entity that has the contract with the state agency. - What is your relationship to the person or entity? - What is the contract for?
What is your financial interest in the state contract?	<p>- Please explain the financial interest and include the dollar amount if you know it.</p> <p>\$500 for participation in workshop</p>
Date when you acquired the financial interest	<p>not yet</p>
What is the financial interest of your immediate family?	<p>- Please explain the financial interest and include the dollar amount if you know it.</p> <p>none</p>
Date when your immediate family acquired the financial interest	<p>—</p>
Employee signature:	<p>Adrienne Wootters</p>
Date:	<p>8/14/2015</p>

Attach additional pages if necessary.

File your completed, signed Disclosure with:
State Ethics Commission, One Ashburton Place, Room 619, Boston, MA 02108