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STATE ETHICS COMMISSION OFFICE OF THE PROVOST  
2016 MAR 28 AM 9:26

Cumnock Hall  
One University Avenue  
Lowell, MA 01854

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E-mail: [Charlotte\\_Mandell@uml.edu](mailto:Charlotte_Mandell@uml.edu)

## AUTHORIZATION LETTER FROM VICE PROVOST FOR UNDERGRADUATE EDUCATION

March 15, 2016

Dr. James Forest  
School of Criminology & Justice Studies  
Health and Social Sciences Building, 4<sup>th</sup> Floor  
Lowell, MA 01854

Re: Use of Textbook for Teaching and M.G.L. c.268A, §6

Title: 'Essentials of Counterterrorism'

Dear Dr. Forest,

Thank you for your recent Outside Activity Disclosure regarding assignment of a textbook you have written to students in your course. In order for you to assign textbooks to your students that you have written and from whose sale you will financially benefit, you are required to fully disclose and receive a written determination from your appointing authority consistent with the statutory language of §6 of the MA State Ethics Law indicating that your financial interest in the textbook selection decision is not so substantial as to affect the integrity of your service to the Commonwealth.

I have reviewed the Outside Activity Disclosure (copy attached), publicly available information about the textbook and other information provided by you and determined that your financial interest is not so substantial as to be deemed likely to affect the integrity of the services which the Commonwealth may expect from you and you may use the textbook for the course as indicated in your disclosure.

You should retain this written determination for your records.

Sincerely,

**Charlotte Mandell**

Digitally signed by Charlotte Mandell  
DN: cn=Charlotte Mandell, o=University of Massachusetts  
Lowell, ou=Provost for Undergraduate Education,  
email=Charlotte\_Mandell@uml.edu, c=US  
Date: 2016.03.23 13:07:52 -04'00'

Dr. Charlotte Mandell, Vice Provost for Undergraduate Education

cc: State Ethics Commission (copied pursuant to requirement of §6)  
Elaine Major, Director of Institutional Compliance at UMass Lowell

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STATE ETHICS COMMISSION

**Massachusetts State Ethics Commission Disclosure Form**

2016 MAR 28 AM 9:24

Name of Faculty Member: James J.F. Forest

Title: Professor

Department: School of Criminology & Justice Studies

Name of text or other course materials to be assigned: Essentials of Counterterrorism

Name of course: CRIM5720: Terrorism & Counterterrorism

# of students enrolled: 19/semester (online)

Semester(s) for which authorization is sought: Spring, Summer, Fall

Anticipated amount of royalties or other earnings from these materials in this course: \$38/semester

I hereby request a determination by the Provost that the assignment of the above-named materials, which I deem pedagogically appropriate, will not result in a financial benefit to me that is so substantial as to affect the integrity of my service to the Commonwealth of Massachusetts:



Signature of Faculty Member:

Date: March 14, 2016

Approved:

Charlotte

Mandell

Provost or Designee

Digitally signed by Charlotte Mandell  
DN: cn=Charlotte Mandell, oai:University of  
Massachusetts Lowell, ouaV, Provost for  
Undergraduate Education,  
email=charlotte.Mandell@uml.edu, c=US  
Date: 2016-03-22 13:06:31-0400

Date: