

**DISCLOSURE BY NON-ELECTED STATE EMPLOYEE OF FINANCIAL INTEREST
AND DETERMINATION BY APPOINTING AUTHORITY
AS REQUIRED BY G. L. c. 268A, § 17**

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2016 JAN 13 PM 3:17

STATE EMPLOYEE INFORMATION	
Name:	Grace Harrington
Title or Position:	Chief of Staff & Legal Counsel
State Agency:	Office of Senator Joan B. Lovely Massachusetts State Senate
Agency Address:	Massachusetts State House, Room 413-A Boston, MA 02133
Office Phone:	617-722-1410
Office E-mail:	Grace.harrington@masenate.gov
My duties require me to participate in a particular matter, and I may not participate because of a financial interest that I am disclosing here. I request a determination from my appointing authority about how I should proceed.	
PARTICULAR MATTER	
Particular matter E.g., a judicial or other proceeding, application, submission, request for a ruling or other determination, contract, claim, controversy, charge, accusation, arrest, decision, determination, or finding.	Please describe the particular matter. Senator Lovely is the joint sponsor of a piece of legislation, specifically H.2837, which would transfer a piece of state property in the City of Salem containing the Salem Superior Court Building and the County Commissioner's Building to the Salem Redevelopment Authority (SRA). I am a special municipal employee who serves on the Salem Redevelopment Authority, and the conveyance of the court building properties to the SRA is a particular matter of substantial interest to the City of Salem and to the SRA.
Your required participation in the particular matter: E.g., approval, disapproval, decision, recommendation, rendering advice, investigation, other.	Please describe the task you are required to perform with respect to the particular matter. As the Senator's Chief of Staff, I oversee all aspects of her office, including decision-making and strategy for legislative advocacy. At the beginning of my service in the Senate, I made a disclosure of an appearance of a conflict of interest to Senator Lovely as my appointing authority pursuant to G.L. c. 268A s. 23(b)(3), and another member of staff was assigned to work on this legislation (please see attached disclosure.) However, Senator Lovely also serves as the Senate Chair of the Joint Committee on State Administration and Regulatory Oversight, and H.2837 was subsequently referred to this Committee. In my capacity in the Senator's office, part of my duties include working with the House Chairman's office from time to time on amending and reporting legislation from the Committee. As we are approaching the legislative reporting deadline in the Spring of 2016, the Committee will report on H.2837. Staff often assists with reporting legislation and I would be called upon as part of my duties in the Senator's office to do so.
FINANCIAL INTEREST IN THE PARTICULAR MATTER	
Write an X by all that apply.	☐ I have a financial interest in the matter. ☐ My immediate family member has a financial interest in the matter. ☐ My business partner has a financial interest in the matter. ☒ I am an officer, director, trustee, partner or employee of a business organization, and the business organization has a financial interest in the matter.

	☐ I am negotiating or have made an arrangement concerning future employment with a person or organization, and the person or organization has a financial interest in the matter.
Financial interest in the matter	Please explain the financial interest and include a dollar amount if you know it. The conveyance of the court buildings through this legislation is of financial interest to the SRA because if the legislation passes in its current form, the SRA would be in receipt of a piece of real property.
Employee signature:	<i>Grace J. Hanington</i>
Date:	1/13/2016

DETERMINATION BY APPOINTING OFFICIAL

	APPOINTING AUTHORITY INFORMATION
Name of Appointing Authority:	Joan B. Lovely
Title or Position:	State Senator Senate Chair of Joint Committee on State Administration & Regulatory Oversight
Agency/Department:	Massachusetts State Senate
Agency Address:	Massachusetts State House, Room 413-A Boston, MA 02133
Office Phone:	617-722-1410
Office E-mail	Joan.lovely@masenate.gov
	DETERMINATION
Determination by appointing authority:	As appointing official, as required by G.L. c. 268A, § 6, I have reviewed the particular matter and the financial interest identified above by a state employee.
Write an X by your selection.	☒ I am assigning the particular matter to another employee, or ☐ I am assuming responsibility for the particular matter, or ☐ I have determined that the financial interest is not so substantial as to be deemed likely to affect the integrity of the services which the Commonwealth may expect from the employee.
Appointing Authority signature:	<i>Joan B. Lovely</i>
Date:	1/13/2016
Comment:	

Attach additional pages if necessary.

File copy with:

State Ethics Commission, One Ashburton Place, Room 619, Boston, MA 02108

**DISCLOSURE OF APPEARANCE OF CONFLICT OF INTEREST
AS REQUIRED BY G. L. c. 268A, § 23(b)(3)**

PUBLIC EMPLOYEE INFORMATION	
Name of public employee:	Grace Harrington
Title or Position:	Chief of Staff
Agency/Department:	Office of Senator Joan Lovely
Agency address:	State House, Room 215
Office Phone:	617-722-1410
Office E-mail:	grace.harrington@masenate.gov
In my capacity as a state, county or municipal employee, I am expected to take certain actions in the performance of my official duties. Under the circumstances, a reasonable person could conclude that a person or organization could unduly enjoy my favor or improperly influence me when I perform my official duties, or that I am likely to act or fail to act as a result of kinship, rank, position or undue influence of a party or person. I am filing this disclosure to disclose the facts about this relationship or affiliation and to dispel the appearance of a conflict of interest.	
APPEARANCE OF FAVORITISM OR INFLUENCE	
Describe the issue that is coming before you for action or decision.	Senator Lovely is the sponsor of a piece of legislation that would transfer the Salem Superior Court Building and the County Commissioner's Building from state ownership to the Salem Redevelopment Authority.
What responsibility do you have for taking action or making a decision?	As the Senator's Chief of Staff, I oversee all aspects of her office, including participating in decision-making and strategy for legislative advocacy.
Explain your relationship or affiliation to the person or organization.	I am a special municipal employee who serves on the Salem Redevelopment Authority.
How do your official actions or decision matter to the person or organization?	The conveyance of the Court buildings to the SRA is a particular matter of direct and substantial interest to the City of Salem and to the SRA.

Optional: Additional facts – e.g., why there is a low risk of undue favoritism or improper influence.	As a special member of the SRA, I am a part-time and unpaid special municipal employee. Furthermore, I will not work within the office on this bill or otherwise advocate for this legislation. I have assigned another member of the staff to do so.
If you cannot confirm this statement, you should recuse yourself.	WRITE AN X TO CONFIRM THE STATEMENT BELOW. ☒ Taking into account the facts that I have disclosed above, I feel that I can perform my official duties objectively and fairly.
Employee signature:	Grace A. Hannipt
Date:	9/12/2014

Attach additional pages if necessary.

Not elected to your public position – file with your appointing authority.

Elected state or county employees – file with the State Ethics Commission.

Members of the General Court – file with the House or Senate clerk or the State Ethics Commission.

Elected municipal employee – file with the City Clerk or Town Clerk.

Elected regional school committee member – file with the clerk or secretary of the committee.