



**DISCLOSURE BY NON-ELECTED STATE EMPLOYEE OF FINANCIAL INTEREST
AND DETERMINATION BY APPOINTING AUTHORITY
AS REQUIRED BY G. L. c. 268A, § 6**

	STATE EMPLOYEE INFORMATION
Name:	David A. Wilson
Title or Position:	Acting Executive Director
State Agency:	State Ethics Commission
Agency Address:	One Ashburton Place, Room 619 Boston, MA 02108
Office Phone:	617-371-9519
Office E-mail:	David.A.Wilson@MassMail.State.MA.US
	My duties require me to participate in a particular matter, and I may not participate because of a financial interest that I am disclosing here. I request a determination from my appointing authority about how I should proceed.
	PARTICULAR MATTER
Particular matter E.g., a judicial or other proceeding, application, submission, request for a ruling or other determination, contract, claim, controversy, charge, accusation, arrest, decision, determination, or finding.	Please describe the particular matter. The Commission is in the process of revising the Commission Personnel Manual. This process may involve revising provisions of the Personnel Manual relating to the terms and conditions of employment of the Commission's Executive Director.
Your required participation in the particular matter: E.g., approval, disapproval, decision, recommendation, rendering advice, investigation, other.	Please describe the task you are required to perform with respect to the particular matter. As Acting Executive Director, my duties require me to participate in the process of revising the Commission's Personnel Manual both directly and through my supervision of Commission staff participating in the revision process.
	FINANCIAL INTEREST IN THE PARTICULAR MATTER
Write an X by all that apply.	<input checked="" type="checkbox"/> X I have a financial interest in the matter. <input type="checkbox"/> My immediate family member has a financial interest in the matter. <input type="checkbox"/> My business partner has a financial interest in the matter.

	<p><input type="checkbox"/> I am an officer, director, trustee, partner or employee of a business organization, and the business organization has a financial interest in the matter.</p> <p><input type="checkbox"/> I am negotiating or have made an arrangement concerning future employment with a person or organization, and the person or organization has a financial interest in the matter.</p>
Financial interest in the matter	<p>Please explain the financial interest and include a dollar amount if you know it.</p> <p>I plan to apply for appointment to the position of Executive Director. Proposed changes to the Commission's Personnel Manual could alter the terms and conditions of employment of the future Executive Director. Accordingly, my future financial interest could be affected by proposed changes to the Personnel Manual currently being considered if I were to be appointed as the Commission's Executive Director. This future conditional financial interest cannot be quantified.</p>
Employee signature:	
Date:	9/16/16

DETERMINATION BY APPOINTING OFFICIAL

	APPOINTING AUTHORITY INFORMATION
Name of Appointing Authority:	Barbara A. Dortch-Okara
Title or Position:	Commission Member and Chair
Agency/Department:	State Ethics Commission
Agency Address:	One Ashburton Place, Room 619 Boston, MA 01208
Office Phone:	617-371-9500
Office E-mail	
	DETERMINATION
<p>Determination by appointing authority:</p> <p>Write an X by your selection.</p>	<p>As appointing official, as required by G.L. c. 268A, § 6, I have reviewed the particular matter and the financial interest identified above by a state employee.</p> <p><input type="checkbox"/> I am assigning the particular matter to another employee, or</p> <p><input type="checkbox"/> I am assuming responsibility for the particular matter, or</p> <p><input checked="" type="checkbox"/> I have determined that the financial interest is not so substantial as to be deemed likely to affect the integrity of the services which the Commonwealth may expect from the employee.</p>
Appointing Authority signature:	
Date:	9/16/16

Comment:	
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Attach additional pages if necessary.

File copy with:

State Ethics Commission, One Ashburton Place, Room 619, Boston, MA 02108

Form Revised February, 2012

