

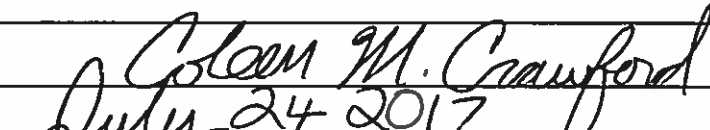
**DISCLOSURE BY STATE EMPLOYEE OF FINANCIAL INTEREST IN A STATE CONTRACT
AND CERTIFICATION BY HEAD OF CONTRACTING AGENCY
AS REQUIRED BY G. L. c. 268A, § 7(b)**

RECEIVED
STATE ETHICS COMMISSION

2017 AUG -7 AM 10:59

	STATE EMPLOYEE INFORMATION
Name of state employee:	COLEEN M. CRAWFORD
Title/ Position	MULTIMEDIA DIRECTOR
Fill in this box if it applies to you.	If you are a state employee because a state agency has contracted with your company or organization, please provide the name and address of the company or organization.
Agency/ Department	NORFOLK DISTRICT ATTORNEY'S OFFICE
Agency Address	45 SHAWMUT ROAD, CANTON MA 02021
Office phone:	781-830-4800
Office e-mail:	<u>coleen.crawford@massmail.state.ma.us</u>
	Check one: ___ Elected or <input checked="" type="checkbox"/> Non-elected
Starting date as a state employee.	FEBRUARY 1, 2006
BOX # 1	ELECTED, COMPENSATED STATE EMPLOYEE
Select either STATEMENT #1 or STATEMENT #2.	I am an elected, compensated state employee, other than a state Senator or a state Representative.
Write an X beside your financial interest.	<p>___ STATEMENT #1: I had one of the following financial interests in a contract made by a state agency before I was elected to my compensated state employee position. I will continue to have this financial interest in a state contract. OR</p> <p>___ STATEMENT #2: I will have a new financial interest in a contract made by a state agency.</p> <p>My financial interest in a state contract is:</p> <p>___ I have a non-elected, compensated state employee position.</p> <p>___ A state agency has a contract with me.</p> <p>___ I have a financial benefit or obligation because of a contract that a state agency has with another person or an entity, such as a company or organization.</p> <p>___ I work for a company or organization that has a contract with a state agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the state has contracted for my services in particular.</p>
BOX # 2	NON-ELECTED, COMPENSATED STATE EMPLOYEE
Select either STATEMENT #1 or STATEMENT #2.	I am a non-elected, compensated state employee.
	___ STATEMENT # 1: I had one of the following financial interests in a contract made by a state agency before I took a position as a non-elected state employee. I will continue to have this financial interest in a state contract.

<p>Write an X beside your financial interest.</p>	<p>My financial interest in a state contract is:</p> <p><input type="checkbox"/> A state agency has a contract with me, but not an employment contract.</p> <p><input type="checkbox"/> I have a financial benefit or obligation because of a contract that a state agency has with another person or an entity, such as a company or organization.</p> <p>-- OR --</p> <p><input type="checkbox"/> STATEMENT # 2: I will have a new financial interest in a contract made by a state agency.</p> <p>My financial interest in a state contract is:</p> <p><input type="checkbox"/> I have a non-elected, compensated state employee position.</p> <p><input checked="" type="checkbox"/> A state agency has a contract with me.</p> <p><input type="checkbox"/> I have a financial benefit or obligation because of a contract that a state agency has with another person or an entity, such as a company or organization.</p> <p><input type="checkbox"/> I work for a company or organization that has a contract with a state agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the state has contracted for my services in particular.</p>
	<p>FINANCIAL INTEREST IN A STATE CONTRACT</p>
<p>Name and address of state agency that made the contract</p>	<p>NORFOLK COUNTY SHERIFF'S OFFICE 200 WEST STREET, DEDHAM MA 02027</p>
	<p>"My State Agency" is the state agency that I serve as a state employee.</p>
<p>Please put in an X to confirm these facts.</p>	<p>The "contracting agency" is the state agency that made the contract.</p> <p><input checked="" type="checkbox"/> My State Agency is not the contracting agency.</p> <p><input checked="" type="checkbox"/> My State Agency does not regulate the activities of the contracting agency.</p> <p><input checked="" type="checkbox"/> In my work for my State Agency, I do not participate in or have official responsibility for any of the activities of the contracting agency.</p> <p><input checked="" type="checkbox"/> The contract was made after public notice or through competitive bidding.</p>
<p>FILL IN THIS BOX OR THE BOX BELOW</p>	<p>ANSWER THE QUESTION IN THIS BOX IF THE CONTRACT IS BETWEEN THE STATE AND YOU.</p> <p>- Please explain what the contract is for.</p> <p>This contract is for freelance graphic design services, including updates to the Norfolk County Sheriff's Office website and the Norfolk County Sheriff's Office Civil Division website, as well as, signage design, brochure design and multi-media presentation design for Norfolk County Sheriff's Office staff.</p>
<p>FILL IN THIS BOX OR THE BOX ABOVE</p>	<p>ANSWER THE QUESTIONS IN THIS BOX IF THE CONTRACT IS BETWEEN THE STATE AND ANOTHER PERSON OR ENTITY.</p> <p>- Please identify the person or entity that has the contract with the state agency. - What is your relationship to the person or entity? - What is the contract for?</p>

What is your financial interest in the state contract?	- Please explain the financial interest and include the dollar amount if you know it. RATE: \$50.00 PER HOUR FOR DESIGN SERVICES RENDERED.
Date when you acquired a financial interest	CONTRACT BEGINS JULY 1, 2017
What is the financial interest of your immediate family?	- Please explain the financial interest and include the dollar amount if you know it. NONE (N/A)
Date when your immediate family acquired a financial interest	NEVER (N/A)
Write an X to confirm each statement.	FOR A CONTRACT FOR PERSONAL SERVICES – Answer the questions in this box ONLY if you will have a contract for personal services with a state agency (i.e., you will do work directly for the contracting agency). I will have a contract with a state agency to provide personal services.
	<input checked="" type="checkbox"/> The services will be provided outside my normal working hours as a state employee. <input checked="" type="checkbox"/> The services are not required as part of my regular duties as a state employee. <input checked="" type="checkbox"/> For these services, I will be compensated for not more than 500 hours during a calendar year.
Employee signature:	
Date:	July 24, 2017

Attach additional pages if necessary.

NOT A PERSONAL SERVICES CONTRACT – File disclosure with:


State Ethics Commission
One Ashburton Place, Room 619
Boston, MA 02108

SEE CERTIFICATION REQUIRED FOR PERSONAL SERVICES POSITIONS, BELOW.

FOR CONTRACTS FOR PERSONAL SERVICES ONLY:

If you are reporting a financial interest in a contract for personal services with a state agency, then in addition to completing the disclosure above, you also must file the certificate below signed by the head of the contracting agency.

CERTIFICATION BY HEAD OF CONTRACTING AGENCY

INFORMATION ABOUT HEAD OF CONTRACTING AGENCY	
Name:	KRISTIN CONLEY
Title/ Position	DIRECTOR OF FISCAL
State Agency:	NORFOLK COUNTY SHERIFF'S OFFICE
Agency Address:	200 WEST STREET DEDHAM MA 02027
Office Phone:	781-751-3313
CERTIFICATION	
I have received a disclosure under G.L. c. 268A, § 7(b) from a state employee who seeks to provide personal services to my state agency, identified above. I certify that no employee of my agency is available to perform the services described above as part of his or her regular duties.	
Signature:	
Date:	8/3/17

Attach additional pages if necessary.

File disclosure and certification with:

State Ethics Commission
One Ashburton Place, Room 619
Boston, MA 02108