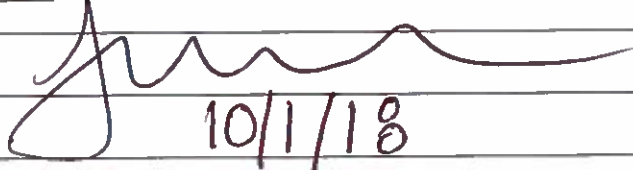


**DISCLOSURE BY NON-ELECTED PUBLIC EMPLOYEE
OF TRAVEL EXPENSES SERVING A LEGITIMATE PUBLIC PURPOSE
AS REQUIRED BY 930 CMR 5.08(2)(d)1.**

RECEIVED
STATE ETHICS COMMISSION
2018 OCT -3 PM 12:32

NON-ELECTED PUBLIC EMPLOYEE INFORMATION	
Name of non-elected public employee:	JEANIE TIETJEN
Title/ Position	Professor of English
Agency/ Department	MASSBAY Community College Center for Trauma & Learning Post Secondary Education
Agency address:	50 OAKLAND ST Wellesley Hills, MA 02155
Office phone:	781/239 2203
Office e-mail:	jtietjen@massbay.edu
Write an X to confirm each statement.	<p>I am filing this disclosure because:</p> <p><input checked="" type="checkbox"/> I am going to engage in an activity that serves a legitimate public purpose, i.e., it is intended to promote the interests of the Commonwealth, a county or a municipality; and</p> <p><input checked="" type="checkbox"/> A non-public entity (but not a lobbyist) has offered to reimburse, waive or pay travel expenses and costs worth more than \$50.</p>
ACTIVITY THAT SERVES A LEGITIMATE PUBLIC PURPOSE	
Describe the activity which is the reason for traveling.	ASKED TO PRESENT AT SUNY COMM College CONFERENCE for COMM college chief student Affairs officers AND TRAUMA-INFORMED practices relevant to higher education.
Describe your participation in the activity.	Delivering presentation & conducting discussion on TRAUMA-INFORMED practices.
Date, time and location of activity.	10/4/18 Queensbury, NY
Please explain how the activity will promote the interests of the Commonwealth, a county or a municipality.	MASSBAY is the first community college to undertake trauma-informed pedagogy & student services in ways that are designed to be relevant to the whole community, sharing practices & collaborating w/ others benefitting.

TRAVEL EXPENSES	
Identify the person or organization that offered to reimburse, waive or pay your travel expenses.	JULIE WHITE, PhD Senior Vice President, Student Engagement & Learning Support ONONDAGA COMM COLLEGE
Address of person or organization.	Syracuse, NY
Provide information in as much detail as possible:	Itemization and explanation of amounts offered:
Transportation:	Air, train, bus, and taxi fare and rental car hire, etc. RENTAL CAR + GAS + UBER TO/FROM RENTAL SITE \$250
Lodging:	Overnight accommodations. OVERNIGHT / QUEENSBURY NY SLEEP/IN & SITES \$200
Meals:	Breakfast, lunch, dinner, special events. WED DINNER, THU BREAKFAST + LUNCH \$100
Admission:	Registration, admission, tickets, etc. N/A
Other (please list):	Refreshment, instruction, materials, entertainment, etc. HANDOUTS, PREPARATION TIME, PRESENTATION RESEARCH & WRITING \$200
Total:	\$750
Write an X beside any statement that applies.	<input type="checkbox"/> I have attached the relevant itinerary. <input checked="" type="checkbox"/> I have attached the relevant agenda.
Employee signature:	
Date:	10/1/18

Attach additional pages if necessary.

Complete the disclosure and submit it to your appointing authority.

- ATTACHING flyer defining the Career for Transition & Learning in Post Secondary Education
- ATTACHING Brief Statement of Summary in presentation

DETERMINATION BY APPOINTING AUTHORITY

	APPOINTING AUTHORITY INFORMATION
Name of Appointing Authority:	
Agency and Title/Position:	
Agency address:	
Office phone:	
Employee who filed the disclosure:	
	DETERMINATION
To give approval, check <u>both</u> statements.	<p>Upon consideration of the facts disclosed by the employee above, I find that:</p> <p>___ Acceptance of the reimbursement, waiver or payment of travel expenses will serve a legitimate public purpose, i.e., it will promote the interests of the Commonwealth, a county or a municipality; AND</p> <p>___ Such public purpose outweighs any special non-work related benefit to the employee or the person providing the reimbursement, waiver or payment.</p>
Reason that the employee's travel or attendance will serve a legitimate public purpose:	
Appointing Authority signature:	
Date:	

Attach additional pages if necessary.

The appointing authority should maintain the disclosure as a public record and give a copy of any signed determination to the employee.

Wednesday, October 03, 2018

3:00 pm	Arrive Queensbury Hotel, Glens Falls, NY www.thequeensburyhotel.com
5:30 pm to 7:00 pm	Evening Reception and Dinner, Queensbury Hotel
7:00-8:00 pm	John Graham and Nazely Kurkjian, SUNY Update

Thursday, October 04, 2018

7:30-8:45	Breakfast at Queensbury Hotel
8:45-9	Shuttle to SUNY Adirondack
9-9:15	Welcome (Julie White)
9:15-11	Becoming a Trauma-Informed Campus,(Dr. Jeanie Tietjen, Center for Trauma & Learning in Post-Secondary Education), MassBay Community College
11-11:15	Break
11:15-11:45	ALICE Protocol for Emergency Response (Kim Irland, North Country Community College)
11:45-12:45	Lunch (Well Connect)
12:45-1:45	Responding to Student Deaths: Case Study (Rebecca Hoda-Kearse, Onondaga Community College)
1:45 to 2:45	Hot Topics roundtable
2:45 to 3:00	Break
3:00 to 3:45	SUNY SA presentation/Student Government Best Practices (Mike Braun, SUNY SA President)
3:45 to 4:15	Rev Up New Student Orientation (Jane Kelley, Fulton Montgomery Community College)
4:15 to 4:45	Campus Tour
4:45	Shuttle to hotel
6:30 to 9:00	Dinner at Morgan and Company, Glens Falls (across from the hotel)

Friday, October 05, 2018

8:00 am to 9:00 am	Breakfast, Queensbury Hotel
9:00 am to 11:30 am	Business Meeting, Queensbury Hotel
11:30 am	Announcements and Updates
Noon	Adjourn

Tietjen, Jeanie

Summary of Presentation to be delivered at fall conference for SUNY Community College Chief Students Affairs Officers.

What has been for the last 15 or so years a predominantly k-12 trauma informed schools movement, is now gaining momentum at the post-secondary level. With changes in understanding of the learning brain and with developing vernacular for basic neurobiology intensifying in culture, community colleges are poised to really understand and support the students we serve. The presentation covers the following major points:

- Rationale for trauma-informed practices in higher education
- Fundamentals of the k-12 trauma sensitive schools movement
- Adaptations and innovations from k-12 to higher education we are practicing at MassBay
- Resources and opportunities for collaboration

