

May 1, 2019

RECEIVED
STATE ETHICS COMMISSION
2019 MAY -6 PM 12:18

State Ethics Commission
1 Ashburton Place, Room 619
Boston, MA 02108

Re: Disclosure by State Employee of Financial Interest in a State Contract

To whom it may concern,

Attached please find my disclosure form as required by MGL c. 268A, § 7b. After consultation with your legal team, I understand that I am required to file this disclosure. I am currently employed full time at the Department of Youth Services. I have been asked to provide training services, in an area of my expertise, to the Department of Public Health, for a total of 12 hours in April 2019, as a 'key employee' of the Bijoux Consulting Group, LLC.

Specifically, the Department of Public Health has a contract with JJR Consulting to support their efforts to bring racial equity and diversity into the organization. One of their identified needs is training for their managers. JJR Consulting, through Jenna Roberts, has reached out to Bijoux Consulting Group, through Christian Bijoux, to provide that training. Mr. Bijoux specifically requested that I assist in this training as a 'key employee' due to my expertise in the subject matter and history of training on this material. We will provide two day-long trainings in April 2019 for DPH managers.

JJR Consulting only provided a final contact to Bijoux Consulting Group last week, even though we are set to deliver the trainings beginning on April 24, 2019. Therefore, I must apologize for any delay in providing this Disclosure. I also appreciate the support of Attorney Michael McDonald who pointed out some administrative error in my prior filing. Should you have any questions for me, the best number to reach me on is 508-904-3144.

Sincerely,



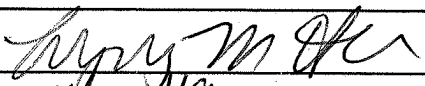
Lynsey M. Heffernan

**DISCLOSURE BY STATE EMPLOYEE OF FINANCIAL INTEREST IN A STATE CONTRACT
AND CERTIFICATION BY HEAD OF CONTRACTING AGENCY
AS REQUIRED BY G. L. c. 268A, § 7(b)**

2019 MAY -5 PM 12:18

STATE EMPLOYEE INFORMATION	
Name of state employee:	Lynsey M. Heffernan
Title/ Position	JDAI State Coordinator
Fill in this box if it applies to you.	If you are a state employee because a state agency has contracted with your company or organization, please provide the name and address of the company or organization.
Agency/ Department	Department of Youth Services
Agency Address	600 Washington Street, Boston, MA 02111
Office phone:	508-439-1840
Office e-mail:	<u>Lynsey.heffernan@state.ma.us</u>
	Check one: <input type="checkbox"/> Elected or <input checked="" type="checkbox"/> Non-elected
Starting date as a state employee.	September 1, 2006
BOX # 1	ELECTED, COMPENSATED STATE EMPLOYEE
Select either STATEMENT #1 or STATEMENT #2.	I am an elected, compensated state employee , other than a state Senator or a state Representative.
Write an X beside your financial interest.	<p><input type="checkbox"/> STATEMENT #1: I had one of the following financial interests in a contract made by a state agency before I was elected to my compensated state employee position. I will continue to have this financial interest in a state contract. OR</p> <p><input type="checkbox"/> STATEMENT #2: I will have a new financial interest in a contract made by a state agency.</p> <p>My financial interest in a state contract is:</p> <p><input type="checkbox"/> I have a non-elected, compensated state employee position.</p> <p><input type="checkbox"/> A state agency has a contract with me.</p> <p><input type="checkbox"/> I have a financial benefit or obligation because of a contract that a state agency has with another person or an entity, such as a company or organization.</p> <p><input type="checkbox"/> I work for a company or organization that has a contract with a state agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the state has contracted for my services in particular.</p>
BOX # 2	NON-ELECTED, COMPENSATED STATE EMPLOYEE
Select either STATEMENT #1 or STATEMENT #2.	I am a non-elected, compensated state employee .
Write an X	<p><input type="checkbox"/> STATEMENT # 1: I had one of the following financial interests in a contract made by a state agency before I took a position as a non-elected state employee. I will continue to have this financial interest in a state contract.</p> <p>My financial interest in a state contract is:</p>

beside your financial interest.	<p><input type="checkbox"/> A state agency has a contract with me, but not an employment contract.</p> <p><input type="checkbox"/> I have a financial benefit or obligation because of a contract that a state agency has with another person or an entity, such as a company or organization.</p> <p>-- OR --</p> <p><input checked="" type="checkbox"/> STATEMENT # 2: I will have a new financial interest in a contract made by a state agency.</p> <p>My financial interest in a state contract is:</p> <p><input type="checkbox"/> I have a non-elected, compensated state employee position.</p> <p><input type="checkbox"/> A state agency has a contract with me.</p> <p><input type="checkbox"/> I have a financial benefit or obligation because of a contract that a state agency has with another person or an entity, such as a company or organization.</p> <p><input checked="" type="checkbox"/> I work for a company or organization that has a contract with a state agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the state has contracted for my services in particular.</p>
	FINANCIAL INTEREST IN A STATE CONTRACT
Name and address of state agency that made the contract	Department of Public Health; 250 Washington St., Boston MA
Please put in an X to confirm these facts.	<p>"My State Agency" is the state agency that I serve as a state employee.</p> <p>The "contracting agency" is the state agency that made the contract.</p> <p><input checked="" type="checkbox"/> My State Agency is not the contracting agency.</p> <p><input checked="" type="checkbox"/> My State Agency does not regulate the activities of the contracting agency.</p> <p><input checked="" type="checkbox"/> In my work for my State Agency, I do not participate in or have official responsibility for any of the activities of the contracting agency.</p> <p><input checked="" type="checkbox"/> The contract was made after public notice or through competitive bidding.</p>
FILL IN THIS BOX OR THE BOX BELOW	<p>ANSWER THE QUESTION IN THIS BOX IF THE CONTRACT IS BETWEEN THE STATE AND YOU.</p> <ul style="list-style-type: none"> - Please explain what the contract is for.
FILL IN THIS BOX OR THE BOX ABOVE	<p>ANSWER THE QUESTIONS IN THIS BOX IF THE CONTRACT IS BETWEEN THE STATE AND ANOTHER PERSON OR ENTITY.</p> <ul style="list-style-type: none"> - Please identify the person or entity that has the contract with the state agency. - What is your relationship to the person or entity? - What is the contract for? <p>I am providing training through the Bijoux Consulting Group, LLC, as a training facilitator in Racial Equity and Inclusion. Department of Public Health contracts with JJR Consulting (contact is Jenna Roberts), which is subcontracting with the Bijoux Consulting Group LLC. Jenna Roberts preferred phone: 603-502-4105 (cell) and email: Jenna.Roberts@state.ma.us</p> <p>Bijoux Consulting Group, LLC has named me in their contract with the Department of Public Health, which has sought two experienced trainers to provide two (2) day-long trainings for their managers on Racial Equity, Diversity and Inclusion in April 2019.</p>

What is your financial interest in the state contract?	- Please explain the financial interest and include the dollar amount if you know it. The total contract between Bijoux Consulting Group, LLC and JJR Consulting is for \$8,000.00. I will receive half of the dollar amount at \$4,000. I will be paid as a consulting by the Bijoux Consulting Group LLC from these proceeds.
Date when you acquired a financial interest	Trainings to be conducting on April 24 and 29 th , 2019.
What is the financial interest of your immediate family?	- Please explain the financial interest and include the dollar amount if you know it.
Date when your immediate family acquired a financial interest	
Write an X to confirm each statement.	<p>FOR A CONTRACT FOR PERSONAL SERVICES –</p> <p>Answer the questions in this box ONLY if you will have a contract for personal services with a state agency (i.e., you will do work directly for the contracting agency).</p> <p>I will have a contract with a state agency to provide personal services.</p> <p><input type="checkbox"/> The services will be provided outside my normal working hours as a state employee.</p> <p><input type="checkbox"/> The services are not required as part of my regular duties as a state employee.</p> <p><input type="checkbox"/> For these services, I will be compensated for not more than 500 hours during a calendar year.</p>
Employee signature:	
Date:	4/30/19

Attach additional pages if necessary.

NOT A PERSONAL SERVICES CONTRACT -- File disclosure with:

State Ethics Commission
One Ashburton Place, Room 619
Boston, MA 02108

SEE CERTIFICATION REQUIRED FOR PERSONAL SERVICES POSITIONS, BELOW.