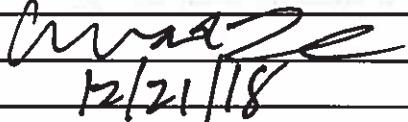


**DISCLOSURE BY NON-ELECTED STATE EMPLOYEE OF FINANCIAL INTEREST  
AND DETERMINATION BY APPOINTING AUTHORITY**

AS REQUIRED BY G. L. c. 268A, § 6

2019 JAN -9 AM 9:31

| <b>STATE EMPLOYEE INFORMATION</b>   |   |
|---|---|
| Name:   | Mandy Levine  |
| Title or Position:  | Teacher   |
| State Agency:   | Francis W. Parker Charter Essential School  |
| Agency Address:   | 49 Antietam Street<br>Devens MA 01434   |
| Office Phone:   | 978-772-3293  |
| Office E-mail:  | mlevine@theparkerschool.org   |
|   | My duties require me to participate in a particular matter, and I may not participate because of a financial interest that I am disclosing here. I request a determination from my appointing authority about how I should proceed.   |
| <b>PARTICULAR MATTER</b>  |   |
| Particular matter<br><br>E.g., a judicial or other proceeding, application, submission, request for a ruling or other determination, contract, claim, controversy, charge, accusation, arrest, decision, determination, or finding. | Please describe the particular matter.<br><br>2019 educational school trip to Spain   |
| Your required participation in the particular matter:<br><br>E.g., approval, disapproval, decision, recommendation, rendering advice, investigation, other.   | Please describe the task you are required to perform with respect to the particular matter.<br><br>Chaperoning students to a Spanish speaking destination.  |
| <b>FINANCIAL INTEREST IN THE PARTICULAR MATTER</b>  |   |
| Write an X by all that apply.   | <input checked="" type="checkbox"/> I have a financial interest in the matter.<br><input type="checkbox"/> My immediate family member has a financial interest in the matter.<br><input type="checkbox"/> My business partner has a financial interest in the matter.<br><input type="checkbox"/> I am an officer, director, trustee, partner or employee of a business organization, and the business organization has a financial interest in the matter.<br><input type="checkbox"/> I am negotiating or have made an arrangement concerning future employment with a person or organization, and the person or organization has a financial interest in the matter. |
|   | Please explain the financial interest and include a dollar amount if you know it.   |

|                                  |   |
|----------------------------------|---|
| Financial interest in the matter |   |
| Employee signature:              |  |
| Date:                            | 12/21/18  |

#### DETERMINATION BY APPOINTING OFFICIAL

| APPOINTING AUTHORITY INFORMATION   |   |
|--|---|
| Name of Appointing Authority:  | Todd Sumner   |
| Title or Position:   | Principal   |
| Agency/Department:   | Francis W. Parker Charter Essential School  |
| Agency Address:  | 49 Antietam Street, Devens MA 01434   |
| Office Phone:  | 978-772-3293  |
| Office E-mail:   | tsumner@theparkerschool.org   |
| DETERMINATION  |   |
| Determination by appointing authority:<br><b>Write an X by your selection.</b> | As appointing official, as required by G.L. c. 268A, § 6, I have reviewed the particular matter and the financial interest identified above by a state employee.<br><input type="checkbox"/> I am assigning the particular matter to another employee, or<br><input type="checkbox"/> I am assuming responsibility for the particular matter, or<br><input checked="" type="checkbox"/> I have determined that the financial interest is not so substantial as to be deemed likely to affect the integrity of the services which the Commonwealth may expect from the employee. |
| Appointing Authority signature:  |    |
| Date:  |   |
| Comment:   |   |

Attach additional pages if necessary.

File copy with:

State Ethics Commission, One Ashburton Place, Room 619, Boston, MA 02108