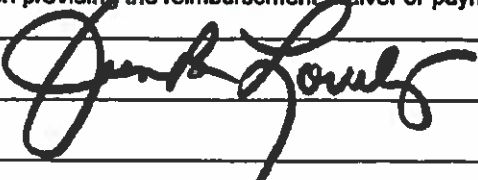


**DISCLOSURE BY ELECTED PUBLIC EMPLOYEE  
OF TRAVEL EXPENSES SERVING A LEGITIMATE PUBLIC PURPOSE  
AS REQUIRED BY 930 CMR 5.08(2)(d)2.**

RECEIVED  
STATE ETHICS COMMISSION  
2019 JUN 17 PM 2:41

|                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                             | <b>ELECTED PUBLIC EMPLOYEE INFORMATION</b>                                                                                                                                                                                                                                                                                                                                                                                                        |
| Name of elected public employee:                                                                            | Joan B. Lovely                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Title/ Position                                                                                             | State Senator                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Agency/ Department                                                                                          | Massachusetts State Senate                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Agency address:                                                                                             | State House<br>24 Beacon Street<br>Boston, MA 02133                                                                                                                                                                                                                                                                                                                                                                                               |
| Office phone:                                                                                               | 617-722-1410                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Office e-mail:                                                                                              | Joan.lovely@masenate.gov                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Write an X to confirm each statement.</b>                                                                | <p>I am filing this disclosure because:</p> <p><input checked="" type="checkbox"/> I am going to engage in an activity that serves a legitimate public purpose, i.e., it is intended to promote the interests of the Commonwealth, a county or a municipality; and</p> <p><input checked="" type="checkbox"/> A non-public entity (but not a lobbyist) has offered to reimburse, waive or pay travel expenses and costs worth more than \$50.</p> |
|                                                                                                             | <b>ACTIVITY THAT SERVES A LEGITIMATE PUBLIC PURPOSE</b>                                                                                                                                                                                                                                                                                                                                                                                           |
| Describe the activity which is the reason for traveling.                                                    | I have been accepted into the NCSL Maternal & Child Health Policy Fellows Program supporting legislators who are experienced or emerging leaders on maternal and child health issues.                                                                                                                                                                                                                                                             |
| Describe your participation in the activity.                                                                | This program requires participation with legislators and staff from across the United States to share information and exchange ideas on maternal and child health issues.                                                                                                                                                                                                                                                                         |
| Date, time and location of activity.                                                                        | 1/25/2019-1/27/2019 New Orleans LA<br>6/23/2019-6/25/2019 Denver CO (additional disclosure to be filed when information becomes available)                                                                                                                                                                                                                                                                                                        |
| Please explain how the activity will promote the interests of the Commonwealth, a county or a municipality. | To assist the Commonwealth in strengthening policy and improving outcomes regarding maternal and child health issues including maternal and infant mortality and perinatal mental health issues.                                                                                                                                                                                                                                                  |

|                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|---------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                   | <b>TRAVEL EXPENSES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Identify the person or organization that offered to reimburse, waive or pay your travel expenses. | National Conference of State Legislators                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Address of person or organization.                                                                | Jessica Ratino, Staffing Coordinator, Health Program<br>National Conference of State Legislators<br>7700 E. First Place, Denver, CO 80230                                                                                                                                                                                                                                                                                                                                                |
| Provide information in as much detail as possible:                                                | <i>Itemization and explanation of amounts offered:</i>                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Transportation:                                                                                   | <i>Air, train, bus, and taxi fare and rental car hire, etc.</i><br>New Orleans<br>Air: \$574.78RT<br>Taxi: On our own.                                                                                                                                                                                                                                                                                                                                                                   |
| Lodging:                                                                                          | <i>Overnight accommodations.</i><br>New Orleans<br>\$209/night – Total \$418.00                                                                                                                                                                                                                                                                                                                                                                                                          |
| Meals:                                                                                            | <i>Breakfast, lunch, dinner, special events.</i><br>New Orleans<br>Day 1: Breakfast, lunch, dinner included.<br>Day 2: Breakfast, lunch included. Dinner on our own.<br>Day 3: Breakfast included.                                                                                                                                                                                                                                                                                       |
| Admission:                                                                                        | <i>Registration, admission, tickets, etc.</i><br>None                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Other (please list):                                                                              | <i>Refreshment, instruction, materials, entertainment, etc.</i><br>Refreshments on our own. Materials in electronic format. No entertainment included.                                                                                                                                                                                                                                                                                                                                   |
| Total:                                                                                            | New Orleans \$992.78                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Write an X beside any relevant statement.                                                         | <input checked="" type="checkbox"/> <b>X</b> I have attached the relevant itinerary.<br><input checked="" type="checkbox"/> <b>X</b> I have attached the relevant agenda.                                                                                                                                                                                                                                                                                                                |
| For the exemption to apply, check off <u>both statements</u> .                                    | Having disclosed the facts above, I determine that:<br><input checked="" type="checkbox"/> <b>X</b> Acceptance of the reimbursement, waiver or payment of travel expenses will serve a legitimate public purpose i.e., it will promote the interests of the Commonwealth, a county or a municipality; AND<br><input type="checkbox"/> <b>X</b> Such public purpose outweighs any special non-work related benefit to me or to the person providing the reimbursement, waiver or payment. |
| Employee signature:                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                       |
| Date:                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

Attach additional pages if necessary.

Elected state or county employees – file with the State Ethics Commission.

Members of the General Court – file with the House or Senate clerk or the State Ethics Commission.

Elected municipal employee – file with the City Clerk or Town Clerk.



**Kickoff Meeting: Building State Leadership**  
Friday, January 25 – Sunday, January 27, 2019  
Loews New Orleans Hotel, New Orleans, Louisiana

The Maternal and Child Health (MCH) Policy Fellows program is designed to support legislators who are experienced or emerging leaders on MCH related issues. The kickoff meeting will set the stage for the work of the MCH Fellows and will provide issue content in a peer learning setting. The meeting goals include:

- Build knowledge about new research and policy.
- Exchange ideas and solutions related to maternal and child health
- Meet and learn from other legislative leaders.
- Connect with leading researchers and policy experts.
- Identify practical information to use in your state and develop action steps.

**Agenda (draft as of 1/18/19)**

**Friday, January 25**

|                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3:00–3:30 p.m. | <b>Registration</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 3:30–5 p.m.    | <b>Welcome</b><br>This session will welcome the inaugural class of MCH Policy Fellows with an overview of the program and introductions of the Fellows.<br><i>Moderator: Tabra Johnson, Program Director, Maternal and Child Health, NCSL</i><br><i>Speaker: Kelti Feltz, HRSA Maternal and Child Health Bureau</i>                                                                                                                                                                                                                                                                |
| 5–6 p.m.       | <b>Networking &amp; Reception</b><br><i>Cash Bar</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 6–8:30 p.m.    | <b>Dinner with the Opioid Policy Fellows</b><br><b>Keynote: Setting the Stage</b><br>The Maternal and Child Health Fellows will join the Opioid Policy Fellows for networking and dinner. The program will feature Opioid Policy Fellows from the class of 2018 discussing their successes and advice for the newest classes of Fellows.<br><i>Moderator: Kate Blackman, Health Program Group Director, NCSL</i><br><i>Speakers: Former NCSL Fellows: Senator Joann Ginal (CO), Representative Stephanie Hilferty (LA) Representative Ann Pugh (VT), Senator David Wilson (AK)</i> |

**Saturday, January 26**

|                |                                                                                                                                              |
|----------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| 7:30–8:00 a.m. | <b>Breakfast and Networking</b><br>Participants will have the opportunity to informally network and discuss key topics in their home states. |
|----------------|----------------------------------------------------------------------------------------------------------------------------------------------|

- 8:00–8:15 a.m. **Welcome and Overview of the Day**  
*Moderator: Tabra Johnson, NCSL*
- 8:15–9:30 a.m. **Maternal and Child Health: State and Federal Policy 102**  
 This session will highlight how MCH policy has evolved in recent years. Our speakers and fellows will discuss current issues as well as recent, potential federal legislation and what this may mean for state policymakers. This session will be interactive with speakers and attendees discussing state challenges, successes and efforts as they pertain to maternal and child health  
*Moderator: Tabra Johnson, Program Director, Maternal and Child Health, NCSL*  
*Speakers: Erik Skinner, Policy Associate, NCSL*  
*Haley Nicholson, Policy Director, NCSL*  
*Amy Haddad, Director of Policy & Government Affairs, Association of Maternal and Child Health Programs (AMCHP)*
- 9:30 – 9:45 a.m. **Break**
- 9:45 – 11:00 a.m. **Working with State Health Departments on Maternal and Child Health**  
 The state health officials will share key priority areas and state efforts in improving maternal and child health. The Title V Directors, or MCH Directors, will join the fellows for in-depth table talks directly on their work related to maternal and child health and to answer questions from the fellows.  
*Moderator: Tabra Johnson, Program Director, Maternal and Child Health, NCSL*  
*Speakers: Sanaa Akbarali, Director, Family and Child Health, ASTHO*  
*Amy Zapata, Director, Bureau of Family Health, Louisiana Department of Health*  
*Dr. Morgan McDonald, Assistant Commissioner and Director, Family Health and Wellness, Tennessee Department of Health*
- 11:00 – 11:15 a.m. **Break**
- 11:15 – 11:45 a.m. **Joint Session with Opioid Fellows- Medicaid and 1115 Waivers**  
*Speaker: Calder Lynch, Senior Counselor to the CMS Administrator, Centers for Medicare and Medicaid Services (CMS)*
- 11:45 a.m. – 1:00 p.m. **Lunch with Opioid Fellows: Adverse Childhood Experiences**  
 Over a joint lunch, Opioid Policy Fellows and Maternal and Child Health Fellows will learn about and discuss Adverse Childhood Experiences (ACEs) and how these early experiences intersect with the issues and populations of focus for the Fellows programs. The session will provide the opportunity for discussing solutions and sharing state strategies.  
*Moderator: Amber Bellazaire, Research Analyst II, NCSL*  
*Speaker: Dr. Jay Butler, former Commissioner and Chief Medical Officer of the Alaska Department of Health and Social Services Alaska*
- 1 p.m. – 1:30 p.m. **Optional Fitness Break**  
 NCSL staff will lead a short walk.
- 1:30– 3 p.m. **Maternal and Child Mental Health**  
 This session will offer expert discussion on the pressing issue of children's mental health. Speakers will present resources and an overview of systems of support available to children and families.  
*Moderator: Margaret Wile, Senior Policy Specialist, NCSL*  
*Speakers: Kate Ginnis, Boston Children's Hospital; Margaret Wile, NCSL*  
*Debbie Plotnick, Mental Health America - invited*

*Emily Blanford, Program Principal, NCSL*

3 – 3:15 p.m.

**Break**

3:15–4:15 p.m.

**Maternal and Child Mental Health Continued**

This discussion will build on the prior session through a presentation on the intersection of children's healthy development and maternal mental health.

4:15 –4:45 p.m.

**Debrief, Action Planning and Group Photo**

*Moderator: Tahra Johnson, Program Director, Maternal and Child Health, NCSL*

Evening

**Dinner on Your Own**

Please note that this meal will not be reimbursed by NCSL.

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## **Sunday, January 27**

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8–8:30 a.m.

**Breakfast and Networking**

8:30–10:30 a.m.

**Maternal and Infant Mortality**

National experts will share their knowledge on best practices for state infant and maternal mortality review committees and related prevention efforts. The speakers will also examine the connection between maternal health and infant health.

*Moderator: Erik Skinner, Policy Associate, NCSL*

*Speakers:*

*Dr. David Holcomb, Regional Administrator and Medical Director, Office of Public Health- Tentative*

*Dr. Lynne Coslett-Charlton, Pennsylvania District Legislative Chair, The American College of Obstetricians and Gynecologists*

10:30–10:45 a.m.

**Break**

10:45 a.m.–11:30 a.m.

**Action Planning and Reflection**

This session will wrap up with an opportunity to debrief, reflect and share Fellows' action steps for the coming months. NCSL will discuss topics for upcoming events and offer ongoing support.

11:30 a.m.

**Adjourn**

# CHRISTOPHERSON

BUSINESS TRAVEL



Boston, MA to New Orleans, LA  
FRI 25 JAN 2019 - SUN 27 JAN 2019

**NHD5VO**  
Agency Locator  
Booked by Marta Musich

ELECTRONIC TICKET HAS BEEN ISSUED.  
I HAVE ADDED YOUR NUMBERS TO THE RESERVATION. THANK YOU  
MARTA

## Passenger

JOAN B LOVELY - H482.R01MCH TSA Pre✓

(Submitted)

Phone: 303-694-4344  
Toll Free: 800-825-3283  
After Hours: 800-952-0707

|                             |                              |                                        |                  |
|-----------------------------|------------------------------|----------------------------------------|------------------|
| BOS to ATL                  |                              | Departing: Fri Jan 25, 2019 at 7:15 AM |                  |
| Boston, MA to Atlanta, GA   |                              | Delta Air Lines Flight 2286            |                  |
| Status: CONFIRMED           |                              | Duration: 2 hours and 58 minutes       |                  |
| Departure:                  | Arrival:                     | Confirmation: GYGW4S                   |                  |
| Logan Intl                  | Hartsfield Jackson Intl      | Aircraft: Airbus A321                  |                  |
| Fri Jan 25, 2019 at 7:15 AM | Fri Jan 25, 2019 at 10:13 AM |                                        |                  |
| Seat Information            |                              |                                        |                  |
| Passenger Name              | Seat                         | Class                                  | Frequent Flyer # |
| JOAN B LOVELY               | 16F                          | Economy (U)                            | ---              |

|                                |                              |                                         |                  |
|--------------------------------|------------------------------|-----------------------------------------|------------------|
| ATL to MSY                     |                              | Departing: Fri Jan 25, 2019 at 10:58 AM |                  |
| Atlanta, GA to New Orleans, LA |                              | Delta Air Lines Flight 1416             |                  |
| Status: CONFIRMED              |                              | Duration: 1 hours and 42 minutes        |                  |
| Departure:                     | Arrival:                     | Confirmation: GYGW4S                    |                  |
| Hartsfield Jackson Intl        | Louis Armstrong Intl         | Aircraft: Boeing 737-800                |                  |
| Fri Jan 25, 2019 at 10:58 AM   | Fri Jan 25, 2019 at 11:40 AM |                                         |                  |
| Seat Information               |                              |                                         |                  |
| Passenger Name                 | Seat                         | Class                                   | Frequent Flyer # |
| JOAN B LOVELY                  | 15F                          | Economy (U)                             | ---              |

| MSY to BOS                    |                             | Departing: Sun Jan 27, 2019 at 3:33 PM |                  |
|-------------------------------|-----------------------------|----------------------------------------|------------------|
| New Orleans, LA to Boston, MA |                             | JetBlue Airways Flight 400             |                  |
| Status: CONFIRMED             |                             | Duration: 3 hours and 7 minutes        |                  |
| Departure:                    | Arrival:                    | Confirmation: BZRHDW                   |                  |
| Louis Armstrong Intl          | Logan Intl                  | Aircraft: Airbus A320                  |                  |
| Sun Jan 27, 2019 at 3:33 PM   | Sun Jan 27, 2019 at 7:40 PM |                                        |                  |
| Seat Information              |                             |                                        |                  |
| Passenger Name                | Seat                        | Class                                  | Frequent Flyer # |
| JOAN B LOVELY                 | 21A                         | Economy (B)                            | 2103823110       |

## Ticketing Information

### Invoice 442778

| Ticket #      | Passenger        | Vendor             | Type | Payment             | Issue Date | Base         | Tax     | Total        |
|---------------|------------------|--------------------|------|---------------------|------------|--------------|---------|--------------|
| 0067206041286 | LOVELY<br>/JOANB | Delta Air<br>Lines | Air  | CAXXXXXXXXXXXXX2270 | 12/12/2018 | \$153.49 USD | \$34.31 | \$187.80 USD |

Total Tax: \$34.31  
Total Air Fare: \$187.80  
Sub Total: \$187.80

### Invoice 442785

| Ticket #      | Passenger         | Vendor             | Type           | Payment             | Issue Date | Base         | Tax     | Total        |
|---------------|-------------------|--------------------|----------------|---------------------|------------|--------------|---------|--------------|
| 8900743811072 | LOVELY<br>/JOAN.B |                    | Service<br>Fee | CAXXXXXXXXXXXXX2270 | 12/12/2018 | \$47.00 USD  |         | \$47.00 USD  |
| 2797206041293 | LOVELY<br>/JOANB  | JetBlue<br>Airways | Air            | CAXXXXXXXXXXXXX2270 | 12/12/2018 | \$303.05 USD | \$36.93 | \$339.98 USD |

Total Tax: \$36.93  
Total Air Fare: \$339.98  
Total Service Fees: \$47.00  
Sub Total: \$386.98

**Total Charged: \$574.78**

## ADDITIONAL AGENT NOTES

RESERVATION BOOKED BY MARTA M - REQUESTED BY JOAN  
THIS FARE IS NON-REFUNDABLE. ANY CHANGES COULD RESULT IN  
A HIGHER FARE PLUS PENALTIES.

## **Lovely, Joan B. (SEN)**

---

**From:** Jessica Ratino <jessica.ratino@ncsl.org>  
**Sent:** Friday, January 18, 2019 7:04 PM  
**To:** Lovely, Joan B. (SEN)  
**Cc:** Erik Skinner  
**Subject:** Final Details- Maternal and Child Health Fellows, New Orleans  
**Attachments:** MCH Fellows 1st Meeting Draft 1.18.19.pdf; MCH Fellows Attendee List (headshots).pdf; NCSL Fellows--January 2019--Expense Guidelines.pdf

*Attachments: Agenda, Participant List, Expense Guidelines*

Hello Senator Lovely:

The National Conference of State Legislatures (NCSL) is pleased that you will attend the first meeting of the **2019 Maternal and Child Health Fellows** in New Orleans, LA., on Friday, January 25 through Sunday, January 27, 2019. As you will see from the attached participant list, there is a distinguished group of individuals participating in the meeting. This e-mail provides some information about what to expect and some logistical information.

A meeting agenda (subject to change) is also attached to this email. We have planned a full agenda with presentations from experts and ample opportunity for you to meet and network with your colleagues from across the country. Please come ready to learn, actively participate, and share your state's success and challenges in addressing the health of maternal and child populations.

### **Hotel Reservations and Charges**

A room reservation has been made for you at The Loews New Orleans, 30 Poydras Street, New Orleans, La., 70130, (504) 595-3300. ~~We are holding a room on 1/25- 1/27, confirmation number 21881616.~~ If changes need to be made to your reservation, please call me immediately at ~~(303) 856-1493~~. Remember, we will cover your room costs only, which will be direct billed to NCSL. If you stay extra nights on your own (at \$209/night), or charge incidentals to your room—such as movies, meals and phone calls—you will be responsible for those charges at check-out.

### **Hotel Room Inclusions**

Per the program's hotel contract, your room should include complimentary internet service. If you have trouble obtaining or using this service, please let me know.

### **Airline Travel**

If, at any time during your air travel, you encounter difficulties and require assistance, please contact NCSL's travel company, Christopherson Travel. They can be reached from 7:00 a.m. – 5:00 p.m. mountain time at (800) 825-3283. After their regular business hours, contact the after-hours line at (800) 952-0707. There is no charge to you for using this service.

### **Program Details**

On Friday, meeting registration will open at 3 p.m. just outside of the West Feliciana Room, on the tenth floor. The program will begin promptly at 3:30 p.m. in the same room. A reception and dinner will follow the program at 5 p.m. in the La Fourche + Pointe Coupée Room. There will be a cash bar available.

### **Ground Transportation from the Airport to the Hotel**

Once you arrive at the Louis Armstrong Airport in New Orleans, make your way to baggage claim/ground transportation.

You have two choices for transportation to the hotel from the airport. If you are traveling alone, and it is not too late in the evening, or you aren't in a hurry to get to the hotel, we encourage you to use the Airport Shuttle, Inc. If you arrive in the evening or with another participant for the meeting, please take a taxi, Uber or Lyft.

1. Airport Shuttle, Inc. will provide service to the Loews New Orleans for \$24 one way—remember to keep your receipts because we'll reimburse you. We suggest you purchase a one-way ticket so your return to the airport can be more flexible, perhaps in a group taxi with some of the other participants.

There are shuttle booths to purchase shuttle tickets in the baggage claim area across from baggage claims 3, 6 and 12. The airport is 17 miles from the airport and should take approximately 35 to 45 minutes. If you would like to make an advance reservation, purchase a ticket or require additional information about the Airport Shuttle, please call (504) 522-3500 or go on line at <http://www.airportshuttleneworleans.com/services-rates.html>.

2. The taxi fare between the airport and the hotel is \$36.00 one way/for up to two people (this is a regulated rate). If there are more than two people in the taxi, the fare is \$15 per person. If you arrive late at the airport, or with another participant, please feel free to take a taxi, Uber or Lyft, and get a receipt. Please note that NCSL will not reimburse for rental cars.

#### Ground Transportation from New Orleans to the Airport

After the program ends, a majority of the participants will be heading to the airport at about the same time. We plan to group people together to take taxis, Ubers or Lyfts to the airport. Again, please get a receipt if you pay for your transport.

#### Reimbursed Expenses—PLEASE OBTAIN ITEMIZED RECEIPTS

Enclosed are the expense guidelines and a participant reimbursement form. It is important to review the expense guidelines prior to your departure. NCSL does not pay per diems—itemized receipts are required. Your expense report must be at the NCSL office by Friday, March 1, 2019, for processing.

#### Meeting Materials

Participants will be provided with an agenda and participant list. We will not print extra copies of presenters' Power Points; however, participants can obtain copies of Power Points through the NCSL events app. Directions on how to install and use the app on your mobile device can be found [here](#).

Once you have downloaded the app, tap "Upcoming Meetings" and then the icon for the Maternal and Child Health Fellows meeting. Staff can assist with downloading the app and finding meeting materials on site.

#### Dress

We encourage you to dress comfortably and recommend business casual. However, because of the variation in temperature throughout the day in meeting rooms, we recommend you bring clothes that you can layer.

#### Spouse/Guests

We welcome spouses and guests to New Orleans! If you would like your guest or spouse to eat with the group at the hotel, meals can be purchased at meeting registration.

See you soon and have a safe trip!

Please reach out to me, Jessica Ratino, [jessica.ratino@ncsl.org](mailto:jessica.ratino@ncsl.org) or 303-856-1393 or Erik Skinner, [erik.skinner@ncsl.org](mailto:erik.skinner@ncsl.org) or 303-856-1461 if you have any questions.

Sincerely,

Jessica

Jessica Ratino  
Staffing Coordinator, Health Program  
National Conference of State Legislatures  
7700 E. First Place, Denver CO 80230  
Office: (303) 856- 1393  
[www.ncsl.org](http://www.ncsl.org)  
*Strong States, Strong Nation*

## Disclaimer

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[www.ncsl.org](http://www.ncsl.org)

*Strong States, Strong Nation*

From: Erik Skinner

Sent: Tuesday, December 4, 2018 3:56 PM

To: 'joan.lovely@masenate.gov' <joan.lovely@masenate.gov>

Cc: Tahra Johnson <Tahra.Johnson@ncsl.org>

Subject: Congratulations! NCSL Maternal and Child Health Fellows – Confirmation Form Attached

Hello Senator Lovely,

**Congratulations for being selected as an Inaugural NCSL Maternal and Child Health Fellow!** The program is designed to support legislators who are experienced or emerging leaders on maternal and child health issues. You are one of only 25 legislators or legislative staff in the country who have been selected to participate. Please see the confirmation details below and respond to secure your spot.

Fellows are required to commit to and participate in two meetings and two webinars in 2019:

1. **The Maternal and Child Health Fellows Kick-Off Meeting**, which will be held **Friday, January 25 through Sunday, January 27, 2019** in New Orleans, La. This meeting will feature a robust agenda of experts as well as time for networking and developing individual action plans. A preliminary agenda and information about travel arrangements will follow shortly.
2. **Two webinars** between January 2019 and June 2019.
3. **The second Fellows meeting in Denver, Colo. in June 17-19 OR June 23-25, 2019.** The dates for this meeting will be decided and announced in January 2019. **Fellows must commit to the Fellows Meeting.** This agenda will expand on topics from the Kick-Off meeting and will respond to recent trends and topics of interest. *Fellows who are chairs of Health and/or Human Services Committees have the option to participate in NCSL's Health & Human Services Chairs Meeting, which will begin following the conclusion of the Fellows Meeting at the same location. The Health and Human Services Chairs Meeting is optional but will provide additional learning and networking opportunities for those who are interested. Fellows who choose to stay for the Health and Human Services Chairs Meeting will join a group of 35-40 additional chairs for a larger meeting on a variety of topics tailored specifically for leaders of health and human services committees.*

NCSL will cover the travel costs to participate in both meetings through a grant from the Health Resources and Services Administration (HRSA) and the Maternal and Child Health Bureau. Travel costs include airfare (or the federal mileage reimbursement rate up to the lowest available airfare) and hotel accommodations booked through NCSL. NCSL will also reimburse for parking, ground transportation, and seminar-sponsored meals.

**To confirm your participation in the Maternal and Child Health Policy Fellows program, please return the attached Response and Release Form by Friday, Dec. 7, 2018.** By sending in the attached form, you are agreeing to participate in both meetings and both webinars as a 2019 Maternal and Child Health Policy Fellow.

We will send detailed information in the next week or two about making travel arrangements with NCSL's travel agent for New Orleans—please look for an email from me, Erik Skinner. We will also plan to set up a listserv for future communications.

We are thrilled to begin working with you as a member of the inaugural class of Maternal and Child Health Fellows. Feel free to contact me at 303-856-1461 or [Erik.Skinner@ncsl.org](mailto:Erik.Skinner@ncsl.org) if you have any questions as we move forward.

Best,

-Erik

Erik Skinner, MPH  
Policy Associate  
Health Program  
National Conference of State Legislatures  
7700 E. First Place, Denver, CO 80230  
303-856-1461 (o)  
[www.ncsl.org](http://www.ncsl.org)  
*Strong States, Strong Nation*

**Lovely, Joan B. (SEN)**

---

**From:** Erik Skinner <Erik.Skinner@ncsl.org>  
**Sent:** Tuesday, December 11, 2018 11:19 AM  
**To:** Lovely, Joan B. (SEN)  
**Subject:** Travel Information for NCSL Fellows Program 2019

Dear Senator Lovely,

We are so pleased that you have agreed to serve as a Fellow for NCSL's Maternal and Child Health Policy Fellows Program.

Our first meeting will take place on Friday, January 25 through Sunday, January 27, 2018, in New Orleans, Louisiana. As agreed, you will be expected to attend the entire program beginning at 3:00 p.m. on Friday, January 25 through 12:00 p.m. on Sunday, January 27, 2018. The meeting will be held at The Loews Hotel, at 300 Poydras Street, New Orleans, LA 70130.

All of your major travel expenses will be covered. NCSL will pay airfare (or the federal mileage reimbursement rate up to the lowest available airfare), hotel accommodations for two nights, airport parking, ground transportation in New Orleans and your home state, and seminar-sponsored meals.

NCSL will make your hotel reservation based on the information you provide on the acceptance form and put it on our master account. When you check out of the hotel, you will pay only for the incidentals you charge to your room and any extra nights you may stay. You will not be reimbursed for those charges. If you are planning on staying extra nights, please let us know by Friday, December 14<sup>th</sup>.

If you wish to spend additional days in New Orleans, at your own expense, NCSL has secured hotel rooms at the room block rate of \$209 single/double per night, 3 nights before and 3 nights after our seminar, based on availability.

In order for NCSL to receive the best possible rate for your air travel, we ask that you make your travel arrangements before Friday, December 14, 2017. We require that you contact the NCSL Travel Desk at (800) 825-3283 or (303)-694-4344 from 7:00 a.m. – 5:00 p.m. MDT. They will assist you with making your airline reservation, bill NCSL directly for the charges, and forward an e-ticket receipt to you. Please plan to leave for New Orleans early morning on Friday, January 25 and schedule your departure from New Orleans after 2:30 p.m. on Sunday, January 27.

About 10 days prior to the seminar you will receive a "final details" e-mail from me containing the confirmation of your hotel reservations, a detailed agenda, a participant list, the expense guidelines and an expense report. In the meantime, if you have questions about meeting logistics, please reach me at (303) 856-1538, [Erik.Skinner@ncsl.org](mailto:Erik.Skinner@ncsl.org) or Tahra Johnson at (303) 856-1389, [Tahra.Johnson@ncsl.org](mailto:Tahra.Johnson@ncsl.org).

Best,

-Erik

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