

**DISCLOSURE BY STATE EMPLOYEE OF FINANCIAL INTEREST IN A STATE CONTRACT  
AND CERTIFICATION BY HEAD OF CONTRACTING AGENCY  
AS REQUIRED BY G. L. c. 268A, § 7(b)**

RECEIVED  
STATE ETHICS COMMISSION  
2019 FEB -4 AM 10:20

	<b>STATE EMPLOYEE INFORMATION</b>
Name of state employee:	Daniel Zollman
Title/ Position	Senior UX Designer
Fill in this box if it applies to you.	If you are a state employee because a state agency has contracted with your company or organization, please provide the name and address of the company or organization.
Agency/ Department	EOTSS
Agency Address	1 Ashburton Place, 8th Floor, Boston, MA
Office phone:	
Office e-mail:	Daniel.zollman@mass.gov
	Check one: <input type="checkbox"/> Elected or <input checked="" type="checkbox"/> Non-elected
Starting date as a state employee.	January 28, 2019
<b>BOX # 1</b>	<b>ELECTED, COMPENSATED STATE EMPLOYEE</b>
Select either STATEMENT #1 or STATEMENT #2.	I am an elected, compensated state employee, other than a state Senator or a state Representative.  <input type="checkbox"/> <b>STATEMENT #1:</b> I had one of the following financial interests in a contract made by a state agency before I was elected to my compensated state employee position. I will continue to have this financial interest in a state contract. OR  <input type="checkbox"/> <b>STATEMENT #2:</b> I will have a new financial interest in a contract made by a state agency.
Write an X beside your financial interest.	<b>My financial interest in a state contract is:</b>  <input type="checkbox"/> I have a non-elected, compensated state employee position.  <input type="checkbox"/> A state agency has a contract with me.  <input type="checkbox"/> I have a financial benefit or obligation because of a contract that a state agency has with another person or an entity, such as a company or organization.  <input type="checkbox"/> I work for a company or organization that has a contract with a state agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the state has contracted for my services in particular.
<b>BOX # 2</b>	<b>NON-ELECTED, COMPENSATED STATE EMPLOYEE</b>
Select either STATEMENT #1 or STATEMENT #2.	I am a non-elected, compensated state employee.  <input checked="" type="checkbox"/> <b>STATEMENT # 1:</b> I had one of the following financial interests in a contract made by a state agency before I took a position as a non-elected state employee. I will continue to have this financial interest in a state contract.
Write an X	<b>My financial interest in a state contract is:</b>

<p><b>beside your financial interest.</b></p>	<p><input checked="" type="checkbox"/> <b>X</b> A state agency has a contract with me, but not an employment contract.</p> <p><input type="checkbox"/> I have a financial benefit or obligation because of a contract that a state agency has with another person or an entity, such as a company or organization.</p> <p>-- OR --</p> <p><input type="checkbox"/> <b>STATEMENT # 2:</b> I will have a new financial interest in a contract made by a state agency.</p> <p><b>My financial interest in a state contract is:</b></p> <p><input type="checkbox"/> I have a non-elected, compensated state employee position.</p> <p><input type="checkbox"/> A state agency has a contract with me.</p> <p><input type="checkbox"/> I have a financial benefit or obligation because of a contract that a state agency has with another person or an entity, such as a company or organization.</p> <p><input type="checkbox"/> I work for a company or organization that has a contract with a state agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the state has contracted for my services in particular.</p>
<p>Name and address of state agency that made the contract</p>	<p><b>FINANCIAL INTEREST IN A STATE CONTRACT</b></p> <p>Massachusetts College of Art and Design 621 Huntington Ave, Boston, MA 02115</p>
<p><b>Please put in an X to confirm these facts.</b></p>	<p>"My State Agency" is the state agency that I serve as a state employee.</p> <p>The "contracting agency" is the state agency that made the contract.</p> <p><input checked="" type="checkbox"/> <b>X</b> My State Agency is not the contracting agency.</p> <p><input checked="" type="checkbox"/> <b>X</b> My State Agency does not regulate the activities of the contracting agency.</p> <p><input checked="" type="checkbox"/> <b>X</b> In my work for my State Agency, I do not participate in or have official responsibility for any of the activities of the contracting agency.</p> <p><input checked="" type="checkbox"/> <b>X</b> The contract was made after public notice or through competitive bidding.</p>
<p><b>FILL IN THIS BOX OR THE BOX BELOW</b></p>	<p><b>ANSWER THE QUESTION IN THIS BOX IF THE CONTRACT IS BETWEEN THE STATE AND YOU.</b></p> <p>- Please explain what the contract is for.</p> <p>I am renting facilities at MassArt as the venue for a professional conference I began planning before I was a state employee. The contract is for facility rental, catering, and labor costs. The conference, World IA Day Boston 2019, is open to the public and unrelated to my role as a state employee. I am organizing the conference as an unpaid volunteer.</p>
<p><b>FILL IN THIS BOX OR THE BOX ABOVE</b></p>	<p><b>ANSWER THE QUESTIONS IN THIS BOX IF THE CONTRACT IS BETWEEN THE STATE AND ANOTHER PERSON OR ENTITY.</b></p> <p>- Please identify the person or entity that has the contract with the state agency.</p> <p>- What is your relationship to the person or entity?</p> <p>- What is the contract for?</p>

What is your financial interest in the state contract?	<p>- Please explain the financial interest and include the dollar amount if you know it.</p> <p>I am a member of a volunteer team that organizes this conference and makes arrangements for the venue and catering. The event not for profit. MassArt's mission includes supporting community events such as this conference, so MassArt is supporting the event by providing a reduced rate of approximately \$11,000 for venue, staff, and catering costs.</p> <p>I share responsibility with other volunteers for raising money from attendee registration fees and corporate sponsors to cover the cost of the contract and other event-related expenses. Therefore, my interest is in minimizing these costs. Organizers and volunteers, including myself, do not receive financial or material compensation for this work other than basic expense reimbursement. If money is left over after expenses are paid, the remaining money is sent to the Information Architecture Institute, a 501(c)6 nonprofit board of trade, and placed in a fund to support other nonprofit World IA Day events.</p>
Date when you acquired a financial interest	November 19, 2018
What is the financial interest of your immediate family?	- Please explain the financial interest and include the dollar amount if you know it.
Date when your immediate family acquired a financial interest	
Write an X to confirm each statement.	<p><b>FOR A CONTRACT FOR PERSONAL SERVICES –</b></p> <p>Answer the questions in this box ONLY if you will have a contract for personal services with a state agency (i.e., you will do work directly for the contracting agency).</p> <p>I will have a contract with a state agency to provide personal services.</p> <p><input type="checkbox"/> The services will be provided outside my normal working hours as a state employee.</p> <p><input type="checkbox"/> The services are not required as part of my regular duties as a state employee.</p> <p><input type="checkbox"/> For these services, I will be compensated for not more than 500 hours during a calendar year.</p>
Employee signature:	<i>Samuel W. Robinson</i>
Date:	2/4/19

Attach additional pages if necessary.

NOT A PERSONAL SERVICES CONTRACT – File disclosure with:

State Ethics Commission  
One Ashburton Place, Room 619  
Boston, MA 02108

SEE CERTIFICATION REQUIRED FOR PERSONAL SERVICES POSITIONS, BELOW.