

**DISCLOSURE BY STATE EMPLOYEE OF FINANCIAL INTEREST IN A STATE CONTRACT
AND CERTIFICATION BY HEAD OF CONTRACTING AGENCY
AS REQUIRED BY G. L. c. 268A, § 7(b)**

RECEIVED
STATE ETHICS COMMISSION

	STATE EMPLOYEE INFORMATION
Name of state employee:	Elin H. Graydon 2021 AUG -9 AM 11:21
Title/ Position	Special Assistant District Attorney for the Eastern District (Essex County) I am employed as a "960 employee" on an as-needed basis at the discretion of the District Attorney for the Eastern District (Essex County).
Fill in this box if it applies to you.	If you are a state employee because a state agency has contracted with your company or organization, please provide the name and address of the company or organization.
Agency/ Department	Essex County District Attorney (Eastern District)
Agency Address	10 Federal Street Salem, MA. 01970
Office phone:	978-745-6610
Office e-mail:	None
	Check one: <input type="checkbox"/> Elected or <input checked="" type="checkbox"/> Non-elected
Starting date as a state employee.	August 1984 (at Essex District Attorney's Office) and approximately February 1980 at Department of Public Welfare
BOX # 1 Select either STATEMENT #1 or STATEMENT #2. Write an X beside your financial interest.	ELECTED, COMPENSATED STATE EMPLOYEE I am an elected, compensated state employee , other than a state Senator or a state Representative. <input type="checkbox"/> STATEMENT #1: I had one of the following financial interests in a contract made by a state agency before I was elected to my compensated state employee position. I will continue to have this financial interest in a state contract. OR <input type="checkbox"/> STATEMENT #2: I will have a new financial interest in a contract made by a state agency. My financial interest in a state contract is: <input type="checkbox"/> I have a non-elected, compensated state employee position. <input type="checkbox"/> A state agency has a contract with me. <input type="checkbox"/> I have a financial benefit or obligation because of a contract that a state agency has with another person or an entity, such as a company or organization. <input type="checkbox"/> I work for a company or organization that has a contract with a state agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the state has contracted for my services in particular.
BOX # 2 Select either	NON-ELECTED, COMPENSATED STATE EMPLOYEE I am a non-elected, compensated state employee . <input type="checkbox"/> STATEMENT # 1: I had one of the following financial interests in a contract made by a state agency before I took a position as a non-elected state employee. I will continue to

<p>STATEMENT #1 or STATEMENT #2.</p> <p>Write an X beside your financial interest.</p>	<p>have this financial interest in a state contract.</p> <p>My financial interest in a state contract is:</p> <p><input type="checkbox"/> A state agency has a contract with me, but not an employment contract.</p> <p><input type="checkbox"/> I have a financial benefit or obligation because of a contract that a state agency has with another person or an entity, such as a company or organization.</p> <p>-- OR --</p> <p><input checked="" type="checkbox"/> STATEMENT # 2: I will have a new financial interest in a contract made by a state agency.</p> <p>My financial interest in a state contract is:</p> <p><input type="checkbox"/> I have a non-elected, compensated state employee position.</p> <p><input type="checkbox"/> A state agency has a contract with me.</p> <p><input type="checkbox"/> I have a financial benefit or obligation because of a contract that a state agency has with another person or an entity, such as a company or organization.</p> <p><input checked="" type="checkbox"/> I work for a company or organization that has a contract with a state agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the state has contracted for my services in particular.</p>
<p>Name and address of state agency that made the contract</p>	<p>FINANCIAL INTEREST IN A STATE CONTRACT</p> <p>Office of Court Management, Department of Security</p>
<p>Please put in an X to confirm these facts.</p>	<p>"My State Agency" is the state agency that I serve as a state employee.</p> <p>The "contracting agency" is the state agency that made the contract.</p> <p><input checked="" type="checkbox"/> My State Agency is not the contracting agency.</p> <p><input checked="" type="checkbox"/> My State Agency does not regulate the activities of the contracting agency.</p> <p><input checked="" type="checkbox"/> In my work for my State Agency, I do not participate in or have official responsibility for any of the activities of the contracting agency.</p> <p><input checked="" type="checkbox"/> The contract was made after public notice or through competitive bidding.</p>
<p>FILL IN THIS BOX OR THE BOX BELOW</p>	<p>ANSWER THE QUESTION IN THIS BOX IF THE CONTRACT IS BETWEEN THE STATE AND YOU.</p> <p>- Please explain what the contract is for.</p> <p>An investigation into and a written report about the operation of the Academy for Trial Court Officers, which is the training academy within the Department of Security of the Office of Court Management.</p>
<p>FILL IN THIS BOX OR THE BOX</p>	<p>ANSWER THE QUESTIONS IN THIS BOX IF THE CONTRACT IS BETWEEN THE STATE AND ANOTHER PERSON OR ENTITY.</p> <p>- Please identify the person or entity that has the contract with the state agency.</p> <p>- What is your relationship to the person or entity?</p> <p>- What is the contract for?</p>

ABOVE	<p>Persons w/ the contract: Nancy McGillivray, Kevin M. Burke, and me.</p> <p>We are 3 individuals who came together to bid on the RFP.</p> <p>The contract is for our services to investigate the operation of the Trial Court Officer Academy and file a written report with the Director of the Department of Security within the Office of Court Management.</p>
What is your financial interest In the state contract?	<p>Please explain the financial interest and include the dollar amount if you know it.</p> <p>I will be compensated under the contract at the rate of \$150/hour. The total contract is for \$150,000.</p>
Date when you acquired a financial interest	The contract was signed by the Office of Court Management on July 23, 2020.
What is the financial interest of your immediate family?	<p>- Please explain the financial interest and include the dollar amount if you know it.</p> <p>None</p>
Date when your immediate family acquired a financial interest	N/A
Write an X to confirm each statement.	<p>FOR A CONTRACT FOR PERSONAL SERVICES –</p> <p>Answer the questions in this box ONLY if you will have a contract for personal services with a state agency (i.e., you will do work directly for the contracting agency).</p> <p>I will have a contract with a state agency to provide personal services.</p> <p><input checked="" type="checkbox"/> X The services will be provided outside my normal working hours as a state employee.</p> <p><input checked="" type="checkbox"/> X The services are not required as part of my regular duties as a state employee.</p> <p><input checked="" type="checkbox"/> X For these services, I will be compensated for not more than 500 hours during a calendar year.</p>
Employee signature:	<i>Elin H. Graydon</i>
Date:	<i>7/29/2021</i>

Attach additional pages if necessary.

NOT A PERSONAL SERVICES CONTRACT -- File disclosure with:

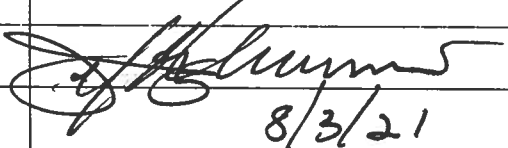
State Ethics Commission
One Ashburton Place, Room 619
Boston, MA 02108

SEE CERTIFICATION REQUIRED FOR PERSONAL SERVICES POSITIONS, BELOW.

FOR CONTRACTS FOR PERSONAL SERVICES ONLY:

If you are reporting a financial interest in a contract for personal services with a state agency, then in addition to completing the disclosure above, you also must file the certificate below signed by the head of the contracting agency.

CERTIFICATION BY HEAD OF CONTRACTING AGENCY

	INFORMATION ABOUT HEAD OF CONTRACTING AGENCY
Name:	Jeffrey Morrow
Title/ Position	Director, Department of Security
State Agency:	Massachusetts Trial Court / Office of Court Management
Agency Address:	Office of Court Management / Department of Security Suffolk Superior Courthouse 3 Pemberton Square, 15 th floor Boston, MA. 02108
Office Phone:	617-788-8584
	CERTIFICATION
	I have received a disclosure under G.L. c. 268A, § 7(b) from a state employee who seeks to provide personal services to my state agency, identified above. I certify that no employee of my agency is available to perform the services described above as part of his or her regular duties.
Signature:	
Date:	8/3/21

Attach additional pages if necessary.

File disclosure and certification with:

State Ethics Commission
One Ashburton Place, Room 619
Boston, MA 02108