

August 3, 2021

Chairwoman Joyce,

As you are aware, I am the Executive Secretary for the Licensing Board for the City of Boston (the “Board”) and the Boston Cannabis Board (the “BCB”) and have been appointed that position by each respective board. As discussed, I have entered into discussions with the law firm Prince Lobel (the “Firm”) regarding possible employment at the same.

Pursuant to the State Ethics Commission Advisory 15-1 and G.L. c. 268A, §§ 19 and 23 please accept this correspondence and the attachment to it as a formal disclosure of my discussions with the Firm. While the Firm does not have a financial interest in any particular matter pending before the Board it does have a financial interest in particular matters pending before the BCB.

My role with the BCB does not require that I “participate” in those particular matters. The word “participate” is statutorily defined and requires one to act personally and substantially. My role for the Board is ministerial as described in EC-COI-98-5. Accordingly I will continue to fulfill the ministerial responsibilities as the Executive Secretary for the Board and the BCB but will abstain from any action or responsibility you, as the Chairwoman of each respective board, do not feel is appropriate given my ongoing discussions with the Firm and the Section 23 disclosure form I am filing with you and the State Ethics Commission.

Thank you,

Lesley Delaney Hawkins