

**DISCLOSURE OF APPEARANCE OF CONFLICT OF INTEREST
AS REQUIRED BY G. L. c. 268A, § 23(b)(3)**

	PUBLIC EMPLOYEE INFORMATION	RECEIVED STATE ETHICS COMMISSION 2017 JUL 21 AM 8:03
Name of public employee:	David Giannotti	
Title or Position:	Public Education and Communications Division Chief	
Agency/Department:	State Ethics Commission	
Agency address:	One Ashburton Place, Rm 619 Boston, MA 02108	
Office Phone:	617-371-9500	
Office E-mail:	David.Giannotti@mass.gov	
	In my capacity as a state employee, I am expected to take certain actions in the performance of my official duties. Under the circumstances, a reasonable person could conclude that a person or organization could unduly enjoy my favor or improperly influence me when I perform my official duties, or that I am likely to act or fail to act as a result of kinship, rank, position or undue influence of a party or person. I am filing this disclosure to disclose the facts about this relationship or affiliation and to dispel the appearance of a conflict of interest.	
	APPEARANCE OF FAVORITISM OR INFLUENCE	
Describe the issue that is coming before you for action or decision.	I am the database administrator for Ethos, the Commission's case management application. My duties call for me to identify and correct instances where the same party appears in the database more than once. I work to align any complaints, requests for advice or disclosures with one of the party records and then to delete the duplicate party record that is no longer assigned to any complaints, requests for advice or disclosures. I have been notified that someone I know outside of work appears more than once in the database.	
What responsibility do you have for taking action or making a decision?	See above	
Explain your relationship or affiliation to the person or organization.	I have been alerted that [REDACTED] appears in the Ethos database more than once. I have been a friendly acquaintance of [REDACTED] for over 10 years from the time he was a [REDACTED]. [REDACTED] We will socialize during chance meetings but are not otherwise friends and do not socialize on a regular basis.	
How do your official actions or decision matter to the person or organization?	I will be called upon to decide which party record to use and then to align all Ethos records pertaining to [REDACTED] with his Ethos party record. My responsibility is to verify that all records are successfully realigned with the correct party record and then to delete the duplicate record.	
Optional: Additional facts – e.g., why there is a low risk of undue favoritism or improper influence.		

If you cannot confirm this statement, you should recuse yourself.	WRITE AN X TO CONFIRM THE STATEMENT BELOW. ☒ Taking into account the facts that I have disclosed above, I feel that I can perform my official duties objectively and fairly.
Employee signature:	
Date:	July 20, 2022

Attach additional pages if necessary.

Not elected to your public position – file with your appointing authority.

Elected state or county employees – file with the State Ethics Commission.

Members of the General Court – file with the House or Senate clerk or the State Ethics Commission.

Elected municipal employee – file with the City Clerk or Town Clerk.

Elected regional school committee member – file with the clerk or secretary of the committee.

Form revised July, 2012