

**DISCLOSURE BY NON-ELECTED STATE EMPLOYEE OF FINANCIAL INTEREST
AND DETERMINATION BY APPOINTING AUTHORITY
AS REQUIRED BY G. L. c. 268A, § 6B RECEIVED
STATE ETHICS COMMISSION**

	STATE EMPLOYEE INFORMATION
Name:	Raquel Reynolds 2022 JUN -9 AM 10:38
Title or Position:	Board Member
State Agency:	Board of Registration in Nursing (BORN)
Agency Address:	250 Washington Street, 2nd Floor Boston, MA 02108
Office Phone:	n/a Contact via cell phone: (512) 567-3075
Office E-mail:	raquel.reynolds@mass.gov
	My duties require me to participate in a particular matter, and I may not participate because of a financial interest that I am disclosing here. I request a determination from my appointing authority about how I should proceed.
	PARTICULAR MATTER
Particular matter E.g., a judicial or other proceeding, application, submission, request for a ruling or other determination, contract, claim, controversy, charge, accusation, arrest, decision, determination, or finding.	Please describe the particular matter. As part of preparation for upcoming BORN meeting, I received documents for review. Included in the documents was a required form completed by my current employer, Emmanuel College, School of Nursing. In reading and reviewing the form, I noted an error in reporting.
Your required participation in the particular matter: E.g., approval, disapproval, decision, recommendation, rendering advice, investigation, other.	Please describe the task you are required to perform with respect to the particular matter. The number of full-time, Bachelor of Science in Nursing program faculty listed on the form submitted to BORN for review is incorrectly listed as six. The correct number of full-time faculty is three. I know this information through objective and subjective means. The number of faculty for the entire Emmanuel College, School of Nursing can be found on the College website. When reviewing the website faculty listing and faculty roles, it is clear that the number of full-time Bachelor of Science in Nursing (BSN) faculty is less than six, the number reported on the form. The number of full-time faculty that can be gleaned from the website data is five. In addition, I have some private knowledge. Two faculty listed on the website will no longer be full-time employees effective August 2022, including myself. I do not know whether the number of reported faculty on the form was deliberately misrepresented or if this was a simple oversight. Nevertheless, this matter is important because the BORN requires schools of nursing to have adequate full-time faculty to teach in a BSN program, with specific guidelines for faculty-to-student ratios under 244 CMR 6.04. The incorrect data is a matter of importance in determining whether the College can continue business as usual.
	FINANCIAL INTEREST IN THE PARTICULAR MATTER
Write an X by all that apply.	☐ I have a financial interest in the matter. ☐ My immediate family member has a financial interest in the matter. ☐ My business partner has a financial interest in the matter. ☒ I am an officer, director, trustee, partner or employee of a business organization, and the

	business organization has a financial interest in the matter. ☐ I am negotiating or have made an arrangement concerning future employment with a person or organization, and the person or organization has a financial interest in the matter.
Financial interest in the matter	Please explain the financial interest and include a dollar amount if you know it. It is my understanding that Emmanuel College can receive sanctions for inadequate faculty.
Employee signature:	<i>Raguel Reynolds</i>
Date:	June 3, 2022

DETERMINATION BY APPOINTING OFFICIAL

	APPOINTING AUTHORITY INFORMATION
Name of Appointing Authority:	
Title or Position:	
Agency/Department:	
Agency Address:	
Office Phone:	
Office E-mail	
	DETERMINATION
Determination by appointing authority: Write an X by your selection.	As appointing official, as required by G.L. c. 268A, § 6, I have reviewed the particular matter and the financial interest identified above by a state employee. ☐ I am assigning the particular matter to another employee, or ☐ I am assuming responsibility for the particular matter, or ☐ I have determined that the financial interest is not so substantial as to be deemed likely to affect the integrity of the services which the Commonwealth may expect from the employee.
Appointing Authority signature:	
Date:	
Comment:	

Attach additional pages if necessary.

File copy with:

State Ethics Commission, One Ashburton Place, Room 619, Boston, MA 02108