

**DISCLOSURE OF APPEARANCE OF CONFLICT OF INTEREST
AS REQUIRED BY G. L. c. 268A, § 23(b)(3)**

	PUBLIC EMPLOYEE INFORMATION
Name of public employee:	Jenny Wojewoda
Title or Position:	Assistant Enforcement Counsel
Agency/Department:	State Ethics Commission
Agency address:	One Ashburton Place, Room 619 Boston, MA 02108
Office Phone:	617-371-9500
Office E-mail:	Jenny.L.Wojewoda@gmail.com
	<p>In my capacity as a state, county or municipal employee, I am expected to take certain actions in the performance of my official duties. Under the circumstances, a reasonable person could conclude that a person or organization could unduly enjoy my favor or improperly influence me when I perform my official duties, or that I am likely to act or fail to act as a result of kinship, rank, position or undue influence of a party or person.</p> <p>I am filing this disclosure to disclose the facts about this relationship or affiliation and to dispel the appearance of a conflict of interest.</p>
	APPEARANCE OF FAVORITISM OR INFLUENCE
Describe the issue that is coming before you for action or decision.	A complaint has been filed against a state employee. [REDACTED]
What responsibility do you have for taking action or making a decision?	I am a member of the Enforcement Division. Although I will not be assigned this complaint, I participate in Division-wide meetings where complaints are discussed and recommendations in relation to actions on those complaints are made. I also attend Executive Session meetings of the Commission where formal action on the complaint may be authorized.
Explain your relationship or affiliation to the person or organization.	The state employee, [REDACTED], was a colleague [REDACTED] where I previously worked. I worked with [REDACTED] years. [REDACTED]. We have mutual friends in common and have attended a few of the same weddings and other social gatherings.
How do your official actions or decision matter to the person or organization?	Complaints brought to the Enforcement Division may result in a public adjudication of the allegations raised in the complaint and the imposition of civil penalties.

Optional: Additional facts – e.g., why there is a low risk of undue favoritism or improper influence.	I intend to only participate administratively in this matter but recuse on substantive decisions. The Executive Director will delegate this matter to another attorney in the Enforcement Division.
If you cannot confirm this statement, you should recuse yourself.	WRITE AN X TO CONFIRM THE STATEMENT BELOW. <input checked="" type="checkbox"/> X Taking into account the facts that I have disclosed above, I feel that I can perform my official duties objectively and fairly.
Employee signature:	/s/ Jenny Wojewoda
Date:	2/12/2024

Attach additional pages if necessary.

Not elected to your public position – file with your appointing authority.

Elected state or county employees – file with the State Ethics Commission.

Members of the General Court – file with the House or Senate clerk or the State Ethics Commission.

Elected municipal employee – file with the City Clerk or Town Clerk.

Elected regional school committee member – file with the clerk or secretary of the committee.