



Maura Healey, Governor
Kimberley Driscoll, Lieutenant Governor
Monica Tibbitts-Nutt, Secretary & CEO
Phillip Eng, General Manager & CEO



March 5, 2025

Mr. Sam (Xin) Zhou
MBTA Chief of Capital
10 Park Plaza, 5th Floor
Boston, MA 02116

Re: M.G.L. c. 268A, § 6: Disclosure by Non-Elected State Employee

Mr. Zhou,

I am informing you that I was contacted by Jacobs Engineering regarding potential employment.

As Deputy Chief of Red Line & Mattapan Line Transformation, I have particular matters involving this firm as part of my portfolio. Specifically, Jacobs Engineering is the lead designer on the Cabot Vehicle Maintenance Facility design contract (R44PS04) and a subcontractor to HNTB on the Cabot Yard design contract (R44PS02).

I will thus recuse myself from participating in any particular matters involving Jacobs Engineering. Please complete the required Disclosure by Non-Elected State Employee of Financial Interest and Determination by Appointing Authority form sent via DocuSign, which I will then provide to the State Ethics Commission as required by law.

Thank you for your attention to this issue.

Sincerely,


Eric Burkman, AICP
Deputy Chief of Red Line & Mattapan Line Transformation
Engineering & Capital Division
Massachusetts Bay Transportation Authority

CC: State Ethics Commission

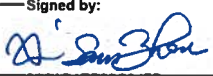
**DISCLOSURE BY NON-ELECTED STATE EMPLOYEE OF FINANCIAL INTEREST
AND DETERMINATION BY APPOINTING AUTHORITY
AS REQUIRED BY G. L. c. 268A, § 6**

RECEIVED
STATE COMMISSION
2025 MAR 13 AM 11:12

	STATE EMPLOYEE INFORMATION
Name:	Eric Burkman
Title or Position:	Deputy Chief of Red Line & Mattapan Line Transformation
State Agency:	Massachusetts Bay Transportation Authority
Agency Address:	10 Park Plaza Boston, MA 02116
Office Phone:	(617) 352-2623
Office E-mail:	eburkman@mbta.com
	My duties require me to participate in a particular matter, and I may not participate because of a financial interest that I am disclosing here. I request a determination from my appointing authority about how I should proceed.
	PARTICULAR MATTER
Particular matter E.g., a judicial or other proceeding, application, submission, request for a ruling or other determination, contract, claim, controversy, charge, accusation, arrest, decision, determination, or finding.	I am seeking employment with Jacobs Engineering, a company which holds a design contract that I oversee (MBTA contract R44PS04) and is a subconsultant to HNTB on another contract I oversee (MBTA contract R44PS02). I was not involved in the award of either contract, which happened prior to my overseeing the project.
Your required participation in the particular matter: E.g., approval, disapproval, decision, recommendation, rendering advice, investigation, other.	Members of my team oversee the day-to-day work on the contract, including approving invoices, submittals, etc. I provide guidance to the team and overall direction on how to proceed with the project.
	FINANCIAL INTEREST IN THE PARTICULAR MATTER
Write an X by all that apply.	<input type="checkbox"/> I have a financial interest in the matter. <input type="checkbox"/> My immediate family member has a financial interest in the matter. <input type="checkbox"/> My business partner has a financial interest in the matter. <input type="checkbox"/> I am an officer, director, trustee, partner or employee of a business organization, and the business organization has a financial interest in the matter. <input checked="" type="checkbox"/> I am negotiating or have made an arrangement concerning future employment with a person or organization, and the person or organization has a financial interest in the matter.
Financial interest in the matter	Unknown.

Employee signature:	
Date:	3/5/2025

DETERMINATION BY APPOINTING OFFICIAL

	APPOINTING AUTHORITY INFORMATION
Name of Appointing Authority:	Sam (Xin) Zhou
Title or Position:	Chief of Capital
Agency/Department:	Massachusetts Bay Transportation Authority
Agency Address:	10 Park Plaza Boston, MA 02116
Office Phone:	617 356 3414
Office E-mail	szhou@mbta.com
	DETERMINATION
Determination by appointing authority: Write an X by your selection.	<p>As appointing official, as required by G.L. c. 268A, § 6, I have reviewed the particular matter and the financial interest identified above by a state employee.</p> <p><input type="checkbox"/> I am assigning the particular matter to another employee, or</p> <p><input checked="" type="checkbox"/> I am assuming responsibility for the particular matter, or</p> <p><input type="checkbox"/> I have determined that the financial interest is not so substantial as to be deemed likely to affect the integrity of the services which the Commonwealth may expect from the employee.</p>
Appointing Authority signature:	Signed by: 
Date:	3/12/2025
Comment:	I will temporarily oversee the Jacobs' design contract for the Cabot Yard Maintenance Facility until I delegate this responsibility to a new MBTA employee. In the meantime, the PM should keep me or Gideon Guildman apprised of progress of the design contract.

Attach additional pages if necessary.

File copy with:

State Ethics Commission, One Ashburton Place, Room 619, Boston, MA 02108

Certificate Of Completion

Envelope Id: 23905CF9-73B9-4667-BEF4-52ADE8319CE6	Status: Completed
Subject: Complete with Docusign: Jacobs Conflict of Interest Letter, 2025-03-05.pdf, Jacobs Conflict of ...	
Plate #:	
Sam#:	
Source Envelope:	
Document Pages: 3	Signatures: 1
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Eric Burkman
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	10 Park Plaza
	Boston, MA 02116
	eburkman@mbta.com
	IP Address: 207.5.94.146

Record Tracking

Status: Original	Holder: Eric Burkman	Location: DocuSign
3/12/2025 2:07:08 PM	eburkman@mbta.com	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Massachusetts Bay Transportation Authority	Location: Docusign

Signer Events

Signer Events	Signature	Timestamp
Sam Zhou		Sent: 3/12/2025 4:56:44 PM
szhou@mbta.com		Viewed: 3/12/2025 9:51:52 PM
AGM & Chief Engineer		Signed: 3/12/2025 10:11:27 PM
Security Level: Email, Account Authentication (None)	Signature Adoption: Uploaded Signature Image Using IP Address: 67.208.190.2	

Electronic Record and Signature Disclosure:
Accepted: 9/20/2023 12:36:17 PM
ID: f7273554-022e-478f-87c1-26cce2adfd20

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/12/2025 4:56:44 PM
Certified Delivered	Security Checked	3/12/2025 9:51:52 PM
Signing Complete	Security Checked	3/12/2025 10:11:27 PM
Completed	Security Checked	3/12/2025 10:11:27 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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